



CITY OF  
**SAN LUIS**  
A R I Z O N A  
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

## MEMORANDUM

**TO:** Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

**FROM:** Melissa Lopez, Deputy City Clerk

**DATE:** September 12, 2025

**SUBJECT:** Monthly Reports for August 2025

---

The monthly reports submitted for August 2025 are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS  
DEPARTMENT ROSTER**

**MONTH OF:** August 2025

<b>DEPARTMENT</b>	<b>TURNED IN</b>		<b>MISSING</b>
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

**TOTAL DEPARTMENTS :** 13

**TURNED IN:** 13

**MISSING:** 0

# SOCIAL MEDIA METRICS

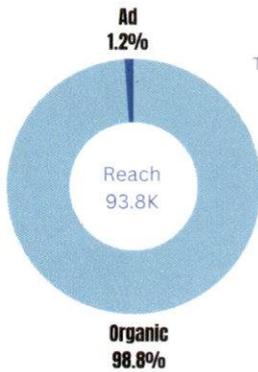


@SANLUISAZGOV  
AUGUST 2025

## facebook

Audience - total followers 23,218

29.5% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

Photos	78,427
Multi Photo	216,390
Text	9,005
Links	9,060
Others	4,425
Stories	6,954
Reels	68,486

Total Published Content Breakdown  
11 Photos - 4 Stories - 2 Text - 6 Reels

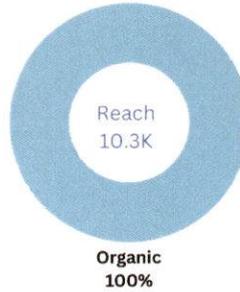


Total Reach 236  
Total New Post 3  
Total Followers 1,097

## Instagram

Audience - total followers 4,701

37.2% of views are coming from San Luis, AZ residents



**They've got the wisdom and the dan...**  
Thu Aug 21, 10:00am  
5.1K likes, 178 comments, 0 shares

**We 'confiscated' the City Manager's phon...**  
Tue Aug 12, 5:07pm  
2.6K likes, 80 comments, 2 shares, 11 reposts

Top Posts by views

Total Published Content Breakdown  
17 Feed Post - 11 Stories

## LinkedIn

Impressions 1,533  
Total Followers 894  
Page visits 73



Highest Reach



Highest Impressions - 769

## YouTube

Views 947  
Watch Time 187 hours  
New Subscribers 5----- 284 total

Published Content Breakdown  
2 Live Streams

## TikTok

Views 1.4K  
Profiles Views 65  
Likes 45

FOLLOW US AT @SANLUISAZGOV



Audience - total followers 15,584  
35.9% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	39,409
Multi Photo	70,062
Text	128
Links	388
Others	3,581
Stories	40,763
Reels	23,215
Multi Media	3

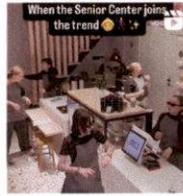
Total Published Content Breakdown

33 Stories - 8 Photos - 2 Reels



Audience - total followers 1,790  
42.7% of views are coming from San Luis, AZ residents

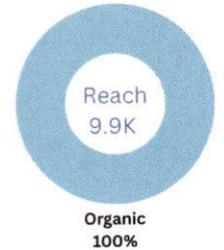
7 Feed Post - 33 Stories



**They've got the wisdom and the dan...**  
Thu Aug 21, 10:00am  
7.3K likes, 0 comments, 178 shares



**12 of our 14 league teams came togethe...**  
Thu Aug 21, 4:07pm  
4.4K likes, 0 comments, 42 shares



Top Posts by views

Audience - total followers 27,522  
25.7% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



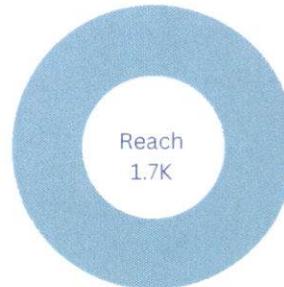
Photos	141,272
Multi photo	311,777
Text	722
Links	7,183
Others	625
Reels	5,874
Stories	1,667

Total Published Content Breakdown

9 Photos - 1 Stories - 1 Links

Audience - total followers 1,856  
23.2% of views are coming from San Luis, AZ residents

2 Feed Post - 0 Stories



**In celebration of #CityHallSelfieDay o...**  
Wed Aug 13, 7:21am  
5.5K likes, 5 comments, 180 shares

**Back to School Safety Tips from You...**  
Sun Aug 3, 8:00am  
1.5K likes, 0 comments, 38 shares

Top Posts by views

Audience - total followers 3,145  
40.2% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	4,787
Videos	8,403
Multi photo	11,806
Links	205
Others	33
Reels	116

Total Published Content Breakdown

0 Stories - 3 Photos

Audience - total followers 993  
33% of views are coming from San Luis, AZ residents  
3 Feed Post - 0 Stories



**From July 1, 2025 through July 31, 202...**  
Mon Aug 4, 11:56am  
4.5K likes, 0 comments, 56 shares



**The City of San Luis Fire Department...**  
Sun Aug 31, 12:55pm  
2K likes, 6 comments, 101 shares



Top Post by View

# SANLUISAZ.GOV METRICS

## TOP 20 MOST VISITED PAGES

AUGUST 2025

<input type="checkbox"/>	Page title and screen class <span>+</span>	<span>↓</span> Views
<input type="checkbox"/>	Total	<b>246,599</b> 100% of total
<input type="checkbox"/>	1 BWC   San Luis, AZ - Official Website	214,857 (87.13%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website   Official Website	13,261 (5.38%)
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage	2,224 (0.9%)
<input type="checkbox"/>	4 Agendas & Minutes   San Luis, AZ - Official Website	981 (0.4%)
<input type="checkbox"/>	5 Apply   San Luis, AZ - Official Website	666 (0.27%)
<input type="checkbox"/>	6 Utility Bill Payments   San Luis, AZ - Official Website	627 (0.25%)
<input type="checkbox"/>	7 Staff Directory • San Luis, AZ • CivicEngage	423 (0.17%)
<input type="checkbox"/>	8 Municipal Court   San Luis, AZ - Official Website	364 (0.15%)
<input type="checkbox"/>	9 Parks & Recreation   San Luis, AZ - Official Website	364 (0.15%)
<input type="checkbox"/>	10 Bid Postings • San Luis, AZ • CivicEngage	334 (0.14%)
<input type="checkbox"/>	11 CAB   San Luis, AZ - Sitio web oficial	333 (0.14%)
<input type="checkbox"/>	12 News Flash • San Luis, AZ • CivicEngage	267 (0.11%)
<input type="checkbox"/>	13 Departments   San Luis, AZ - Official Website	245 (0.1%)
<input type="checkbox"/>	14 City Council   San Luis, AZ - Official Website	243 (0.1%)
<input type="checkbox"/>	15 Document Center • San Luis, AZ • CivicEngage	238 (0.1%)
<input type="checkbox"/>	16 Listen Live   San Luis, AZ - Official Website	238 (0.1%)
<input type="checkbox"/>	17 Human Resources   San Luis, AZ - Official Website	219 (0.09%)
<input type="checkbox"/>	18 Government   San Luis, AZ - Official Website	196 (0.08%)
<input type="checkbox"/>	19 Alert Center • San Luis, AZ • CivicEngage	191 (0.08%)
<input type="checkbox"/>	20 Staff Directory • Nieves Riedel	187 (0.08%)

***City of San Luis***  
***Finance Department***  
***Billing & Collections Division***  
*Water - Wastewater - Solid Waste - Business License*



***Operations Monthly Report***  
***August 2025***

# Billing and Collections Monthly Report

## Bills

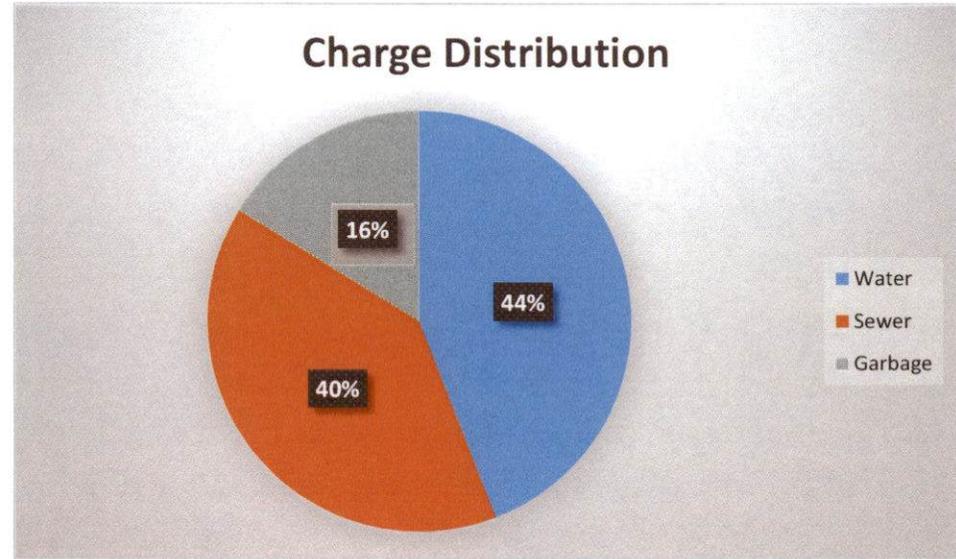
Date Bills Mailed 9/2/2025  
 Number of Accounts Billed 9,344  
 Current Charges \$ 1,405,409.26

### Charge Distribution

Water \$ 619,798.89  
 Sewer \$ 558,062.65  
 Garbage \$ 227,547.72

### Account Distribution

Residential 8850  
 Commercial 291  
 City 153  
 School 30  
 Government 20



## Revenue Collected

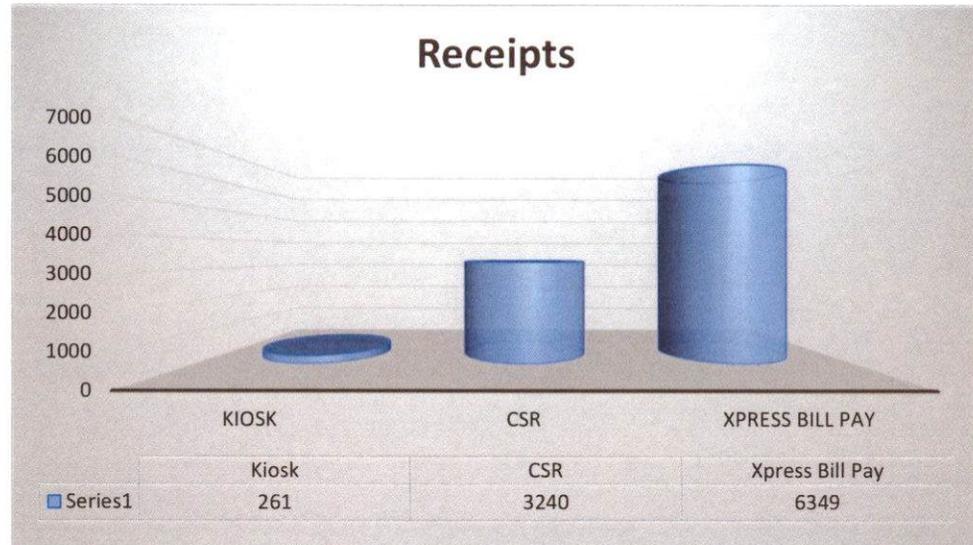
Utilities	\$1,348,804.55
Development Services	\$279,079.99
Public Works	\$126,965.67
City Utility Accts.	\$77,198.20
Fire Department	\$69,035.50
Miscellaneous Revenues	\$20,394.61
EBT Claim Reimbursement	\$11,173.56
Police Department	\$6,739.00
Parks & Recreation	\$3,588.00
Senior Center Meals - WACOG	\$2,436.00
Parking Meters	\$659.31
<b>Total</b>	<b>\$1,946,074.39</b>



# Billing and Collections Monthly Report

## Total Receipts

<b>Customer Service Reps</b>	
Cash	1185
Checks	1096
Debit/Credit	959
Total	3240
<b>XpressBillPay</b>	
E-Check	2629
Credit/Debit	3720
Total	6349
<b>Kiosk</b>	
Cash	85
Credit/Debit	176
Total	261



## Meter Reader Technicians

Move-In Accounts	71		Delinquent Notices	964
Garbage Related	167		Past Due Balance Reminders	387
Move-Out Accounts	31		Payment Arrangements	153
Water Related	283		Disconnections	71

## Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

## Water Conversion

Accounts Converted	687
Non-converted Accounts	173

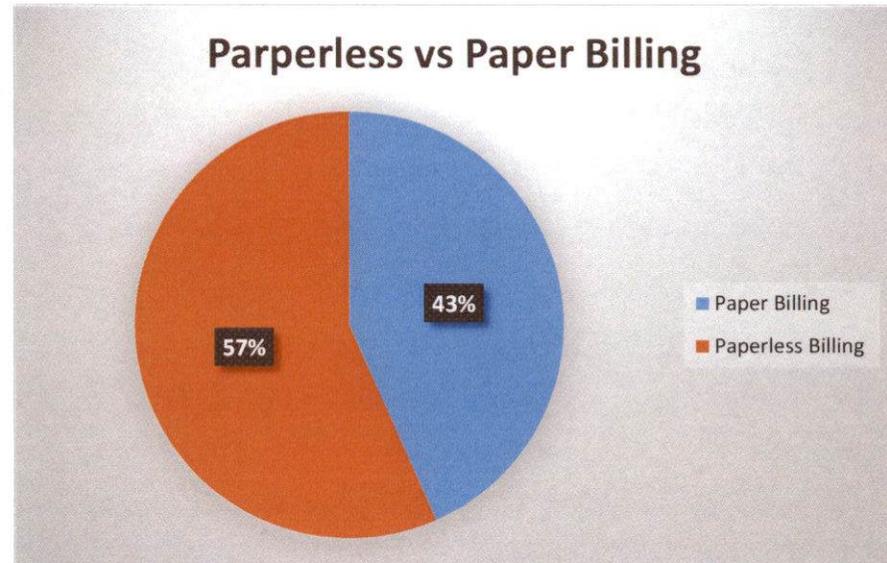
## Collections

Accounts sent to collections	5		Accounts paid	0
Balance transferred to Collections	\$ 692.22		Amount paid	\$ -
Total Accounts on Collections	315		Total Accounts paid	73
Total Amount	\$ 38,868.85		Amount Collected	\$ 7,797.25

# Billing and Collections Monthly Report

## Paperless Billing

Paper Billing	4056
Paperless Billing	5288
Accounts on Autopay	2280



## BUSINESS LICENSE

Licenses Issued/Renewed	
General Contractor	7
IOP	7
Mobile Cart	1
Retail & Gen Bus	4
Transportation	1
Yard Sale	21
<b>Total</b>	<b>41</b>



# CITY OF SAN LUIS



## DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

## OPERATIONS MONTHLY REPORT

**AUGUST 2025**

**Planning and Zoning Activity**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
<b>P &amp; Z Activities</b>													
Zoning Applications - Residential	1												1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial													0
Minor Variance Application -Residential													0
-Commercial/Industrial													0
General Plan -Minor Amendment	1												1
-Major Amendment													0
Subdivision Application -Preliminary Plat		1											1
-Final Plat Application		1											1
Lot Split / Lot Tie	1												1
Text Amendments													0
Pre-Development Meetings	2	1											3
Continuation of Public Hearings													0
<b>Total</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>8</b>									
<b>P&amp;Z Fees</b>													
Zoning Applications - Residential	\$ 1,300.00												\$ 1,300.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat		\$ 3,272.00											\$ 3,272.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00												\$ 400.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
<b>Total Fees Paid (130-48000)</b>	<b>\$ 2,900.00</b>	<b>\$ 5,844.00</b>	<b>\$ -</b>	<b>\$ 8,744.00</b>									

**Building Safety Activity**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
<b>Permits Issued</b>													
Residential - new	11	22											33
Multi-Family New													0
Residential - remodel	6	7											13
Residential - renovation		1											1
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
<b>Subtotal - Residential</b>	<b>18</b>	<b>30</b>	<b>0</b>	<b>48</b>									
<b>Estimated Value of Permits</b>	<b>\$ 3,021,853.00</b>	<b>\$ 6,025,603.72</b>											<b>\$ 9,047,456.72</b>
Commercial - new	1	1											2
Commercial - remodel													0
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Commercial</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>									
<b>Estimated Value of Permits</b>	<b>\$ 1,251,558.00</b>	<b>\$ 888,897.00</b>											<b>\$ 2,140,455.00</b>
City Exempt	2												2
Electrical Permit	1	1											2
Fence													0
Fire Sprinkler System		1											1
Grading	1												1
HVAC Permit	1												1
Permits Renewed/Change Sub-contractor													0
Building													0
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1											1
Solar Permit	5	14											19
Swimming Pools	2												2
Tower Antenna Inst.		1											1
<b>Subtotal - Other</b>	<b>13</b>	<b>18</b>	<b>0</b>	<b>31</b>									
<b>Estimated Value of Permits</b>	<b>\$ 272,238.00</b>	<b>\$ 426,681.81</b>											<b>\$ 698,919.81</b>
<b>Total Permits Issued</b>	<b>32</b>	<b>49</b>	<b>0</b>	<b>81</b>									
<b>Total Estimated Value of Permits</b>	<b>\$ 4,545,649.00</b>	<b>\$ 7,341,182.53</b>	<b>\$ -</b>	<b>\$11,886,831.53</b>									

### Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
<b>Certificates of Occupancy</b>													
Residential - new	23	12											
Multi-Family - new													
MH - Ground Set													
MH - Pit Set													
RV - Ground Set													
Commercial-Change of Occ.													
Commercial-New & Remodel	1	1											
MH Commercial - Ground Set													
MH commercial - Pit Set													
<b>Total Certificates of Occupancy</b>													
<b>Certificates of Completion</b>													
Residential	7	9											
Multi-Family													
MH - Ground Set													
MH - Pit Set													
RV - Ground Set													
Commercial	1												
MH Commercial - Ground Set													
MH commercial - Pit Set													
<b>Total Certificates of Completion</b>													
	32	22	0	0	0	0	0	0	0	0	0	0	0

*All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied. Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance** .*

**Bldg Safety Fees**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
<b>Permit Fees</b>													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00											
Plan Check Fee	\$ 13,857.30	\$ 7,166.90											
Deposit for Res Plan Checks- Remodels only		\$ (100.00)											
MH Permit Fee - Pit Set													
MH Permit Fee - Ground Set													
Electrical Permits	\$ 100.00	\$ 108.00											
Plumbing Permits	\$ 100.00												
HVAC Permits	\$ 245.00												
Fire Sprinkler Permits		\$ 1,019.70											
Solar Permits	\$ 1,150.00	\$ 2,650.00											
Fire Dept. Permits													
Demolition Permits	\$ 50.00												
<b>Total Permit Fees(131-40135)</b>	<b>\$ 51,074.30</b>	<b>\$ 75,804.60</b>	<b>\$ -</b>	<b>\$ 126,878.90</b>									
<b>Utility Fees</b>													
Water Connection Fee(100-43010)	\$ 7,750.00	\$ 12,400.00											
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00											
<b>Total Utility Fees</b>	<b>\$ 12,250.00</b>	<b>\$ 24,550.00</b>	<b>\$ -</b>	<b>\$ 36,800.00</b>									
<b>Impact Fees</b>													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00											
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00											
Public Safety Impact Fee(100-45030)													
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81											
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37											
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54											
Police Impact Fee (860-45010.019)	\$ 9,177.40	\$ 12,201.79											
Administration Imp. Fee(100-45000)	\$ 5,536.30	\$ 9,726.58											
<b>Total Impact Fees</b>	<b>\$ 84,356.60</b>	<b>\$ 145,837.09</b>	<b>\$ -</b>	<b>\$ 230,193.69</b>									
<b>Miscellaneous Fees</b>													
Replace Building Card													\$ -
Change subcontractor		\$ 50.00											\$ 50.00
Re-Inspections													\$ -
Special Inspections													\$ -
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00											\$ 400.00
Building without permit	\$ 176.00	\$ 4,608.00											\$ 4,784.00
Plan Certification	\$ 1,415.70												\$ 1,415.70
Other-miscellaneous													\$ -
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Misc. Fees (131-48000)</b>	<b>\$ 1,691.70</b>	<b>\$ 4,958.00</b>	<b>\$ -</b>	<b>\$ 6,649.70</b>									
<b>TOTAL</b>	<b>\$ 149,372.60</b>	<b>\$ 251,149.69</b>	<b>\$ -</b>	<b>\$ 400,522.29</b>									

\*\*new impact fees effective 09/22/2025

\*\*Deposits for Res Plan Checks are included in the Plan Check Fee

## Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33											
Investigations	1	6											
First Notice	16	27											
Second/Final notices	9	7											
Cases Closed due to compliance	13	26											
Citations Given	0	0											
Court Appearances	2	0											
Stop Work Orders	3	4											
Abatement Notice	0	0											

### GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26											
ADDRESS VERIFICATION LETTERS	1											
<b>GIS PROJECTS:</b>	<b>Contract for Consultant was prepared will forward to legal to continue WW Project</b>											



## ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

### AUGUST 2025 REPORT

#### 1. NEW BUSINESSES

- Economic Development Department attended the ribbon cutting ceremony and grant opening of Maximus Gym.



#### 2. BUSINESS DEVELOPMENT

- Department hosted Willmeng, a Phoenix based general contractor, to discuss upcoming commercial, industrial, and civic projects.
- 12 local businesses started the 2nd cohort from Fuerza Local Business Accelerator program.



#### 3. GRANTS

- Department created CDBG Special Survey for CDBG-RA Merrill Avenue Phase II, due to change in statistics in low to middle income.

- Department will survey the neighborhoods in the coming weeks.
- Staff attended the Grant Writing USA Training in Glendale, AZ.
- Submitted CDBG RA for the Merrill Avenue Phase II application to the Arizona Department of Housing.
- Completed and submitted the Arizona Companion Animal Spay Neuter Coalition Grant.
- Department working on the following grants:
  - ADEQ (Arizona Department of Environmental Quality) Recycling Grant Program
  - AZ Smart Funds for Co 25<sup>th</sup> Extension with GYPA
  - Rural Tribal Assistance Pilot Program

#### 4. OTHER ACTIVITIES



- ED staff attended League of Arizona Cities and Towns Conference and staff participated in its annual showcase event.
- ED department is working on a month-long promotion campaign "928 day" through September to promote our local businesses.
- Director attended August's Good Morning Yuma! Event for a presentation of the Arizona Commerce Authority.
- Director presented a update at the San Luis Industrial Park Annual Meeting.
- Director met with Arizona Western College leadership to discuss expansion plans in San Luis.

# CITY OF SAN LUIS ENGINEERING DEPARTMENT

## MONTHLY REPORT

August 2025



## City Projects

### **Engineering Department**

- County 22<sup>nd</sup> Street and Sidewinder Road Traffic Signal
  - APS pending to provide power for connection.
- County 22<sup>nd</sup> Street and 4<sup>th</sup> Ave Intersection Improvements
  - APS removed and relocated the west poles.
  - DPE Construction working on west side of 4<sup>th</sup> Ave.
  - DPE completed the construction of 2 driveways on east side.
- Miscellaneous Projects:
  - 10<sup>th</sup> Ave – Cesar Chavez Blvd to County 22<sup>nd</sup> St project. Council approved to award the design to DRA, contract being executed.
  - 6<sup>th</sup> Ave – Union St to County 22<sup>nd</sup> St. Scope of work and fee proposal under review.
  - Union St and 4<sup>th</sup> Ave Intersection project. Scope of work and fee proposal under review.
  - Avenue F – San Luis Ln to Cesar Chavez Blvd. Scope of work and fee proposal under review.
  - Well Site 6 (Formerly WS7) – Booster Station project. Scope of work and fee proposal under review.

### **Subdivisions**

- Los Mezquites Phase 4 and 5
  - Sidewalks and pavements are being constructed throughout the subdivision.
  - CMU Perimeter wall construction on west side and north side of subdivision.
- Bienestar 12 Phase 2
  - Water, sewer progression throughout the subdivision.
  - Working on Roadway subgrade throughout the subdivision.

### **Engineering - Public Works Department**

- Well Site #2 Demolition
  - Riverside Environmental completed demolition of water tank.
- Well Site #1 Demolition
  - COSL is working on quotes for pre-demolition inspections.

## **Encroachment Permits**

Engineering Department did not issue Encroachment Permits (EP) during August.

## **Other Tasks**

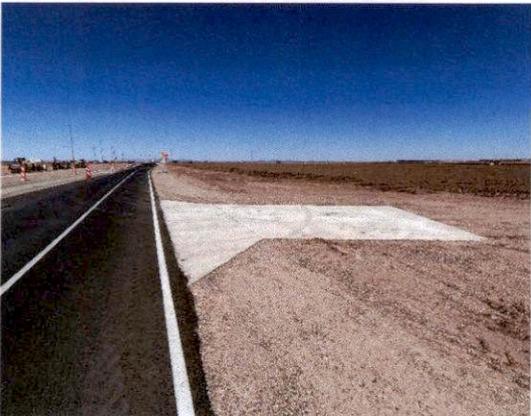
The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

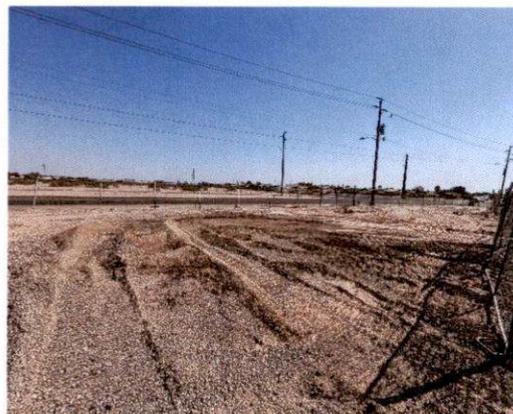
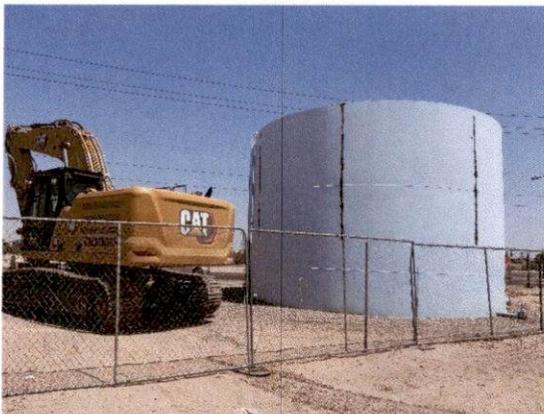
## Pictures – City Projects

### - County 22<sup>nd</sup> street & 4<sup>th</sup> Ave Intersection Improvements



DPE completed east side of 4<sup>th</sup> Ave and start working on west side.

### - Well Site #2 Demolition



Well Site # 2 demolition by Riverside Environmental.

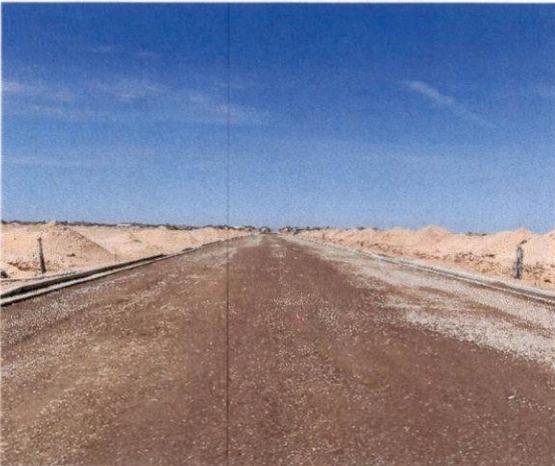
## Subdivisions.

### - Bienestar 12 Phase 2

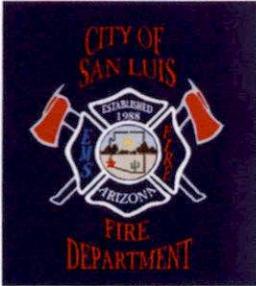


Ongoing construction of pavement and services installation throughout subdivision.

### - Los Mezquites Phase 4 and 5



Ongoing construction of walls, sidewalks and pavement throughout the subdivision.



# SAN LUIS FIRE DEPARTMENT

Monthly Report



# AUGUST 2025



## EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

## AUGUST 2025

TOTAL FIRE INCIDENTS	8/2024	8/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	12	10
Other Fires	2	2
<b>Total Fire Incidents</b>	<b>14</b>	<b>12</b>

EMS ENCOUNTERS	8/2024	8/2025
Refusals	48	39
Transport by SLFD	309	315
Transport by other	11	13
No patient contact	6	5
<b>Total Transports</b>	<b>320</b>	<b>328</b>
<b>Total EMS Encounters</b>	<b>368</b>	<b>367</b>

False Alarms	12	10
Fire Drills	1	0
Hazmat Incidents	1	0

Public Assistance	47	34
Community Paramedicine	27	9

## MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	8/2024	8/2025
County	0	0
Somerton	3	1
Mexico	0	0
Transports:		
SLM1	17	5
SLM2	0	0
SLM3	99	49
SLM4	75	70
SLM5	91	78
SLM6	27	0
SLM7	0	113
Somerton	10	13
HELO	1	1
Rural Metro	0	0
Yuma	0	0
<b>TOTAL</b>	<b>320</b>	<b>328</b>

## DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

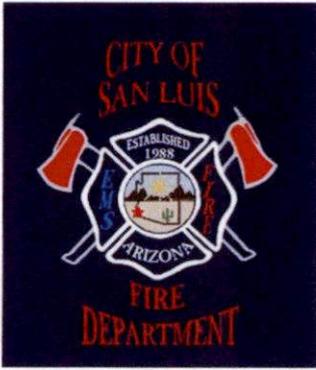
### AUGUST 2025

- Residential Inspections: **45**  
Station 1- 29 Station 2: 16
- Community Paramedicine: **14**
- EMT Ride-Along Program: 0
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0

## FIRE INSPECTOR

### AUGUST 2025

- Commercial Inspections: **13**
- Meetings: **13**
- Fire System Test: **2**



# San Luis Fire Department Monthly Training Reports

## August 2025

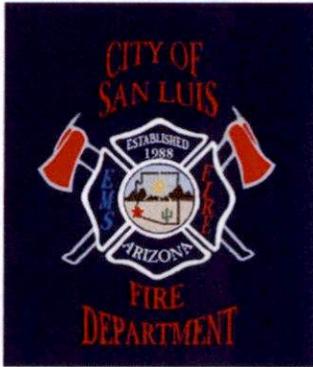
**Station No. 1                      A-Crew                      Captain E. Ramirez**

<b>Date</b>	<b>Subject</b>	<b>Time</b>	<b>Instructor</b>	<b>Total Hours</b>
08/02/2025	Fire Ground Command Scenarios	1300-1500	E. Ramirez	2.0
08/07/2025	Fire Ground Command Scenarios	1300-1700	E. Ramirez	4.0
08/09/2025	Fire Engineer Training	0900-1200;	E. Ramirez	3.0
08/11/2025	Fire Ground Command Scenarios	1300-1600	E. Ramirez	3.0
08/16/2025	Fire Engineer Training	0900-1200	E. Ramirez	3.0
08/18/2025	Fire Ground Command Scenarios	1300-1700	E. Ramirez	4.0
08/20/2025	Fire Engineer Training	0900-1600	E. Ramirez	3.0
08/25/2025	Fire Tool Orientation	1300-1500	E. Ramirez	2.0
08/27/2025	Fire Tool Orientation	1300-1500	E. Ramirez	2.0
08/29/2025	Fire Extrication	0900-1200	E. Ramirez	3.0

This is a monthly report tracker, after each training hours must be input tin Target Solutions.

## ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



# San Luis Fire Department Monthly Training Reports

## August 2025

Station No. 2

A-Crew

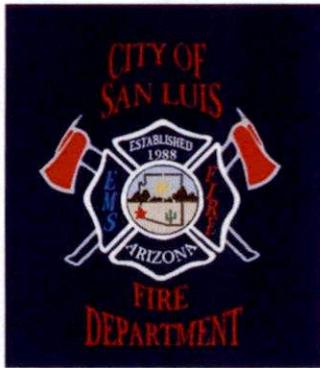
Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
08/02/25	Forcible Entry Tool Operation and Tools Limitations.	0900 - 1100	J. Gonzalez	2.0
08/07/25	Inspecting and Donning PPE Go drill	0930-1130	J. Gonzalez	2.0
08/09/25	Water Supply Connection and Hose Deployment Two Minutes.	0900 - 1100	J. Gonzalez	2.0
08/11/25	Apparatus Maintenance and Water Supply to Monitor With LDH.	0900 - 1100	J. Gonzalez	2.0
08/16/25	Ladder Driving Operation.	0900 - 1100	I. Lopez	2.0
08/18/25	Apparatus Maintenance, Inspection and Operating Extrication Equipment.	0930 - 1130	J. Gonzalez/ - I. Lopez	2.0
08/20/25	Review Mega Code Cardiac Training.	0900 - 1100	C. Ofalla/ I. Lopez	2.0
08/25/25	Ladder Building and Placement Scenarios.	0900 - 1100	J. Gonzalez	2.0
08/27/25	Mega Code Testing	0900 - 1100	EMS Committee	2.0
08/29/25	Healthy Safety Resets.	0900 - 1100	R. Solis	2.0

This is a monthly report tracker, after each training hours must be input in Target Solutions.

## ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



# San Luis Fire Department Monthly Training Reports

## August 2025

Station No. 1		C-Crew		Captain C. Mora
Date	Subject	Time	Instructor	Total Hours
08/04/2025	Air Management SCBA with SCOTT PACKS Classroom Videos.	0900-1200	C. Mora	3.0
08/06/2025	Air Management SCBA with SCOTT PACKS Classroom Videos.	0900-1200	C. Mora	3.0
08/08/2025	Air Management SCBA with SCOTT PACKS Classroom Videos.	0900-1200	C. Mora	3.0
08/13/2025	Third Quarter Proficiencies Fire Suppression.	0900-1100	C. Mora	2.0
08/15/2025	Third Quarter Proficiencies Fire Engineer	0900-1100	C. Mora	2.0
08/22/2025	Third Quarter Proficiencies NISOH Firefighter Survival.	1300-1600	C. Mora	3.0
08/26/2025	Third Quarter Proficiencies. Scene Size Videos and Simulations using CAN.	1300-1600	C. Mora	3.0

This is a monthly report tracker, after each training hours must be input in Target Solutions.

## ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



## ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.



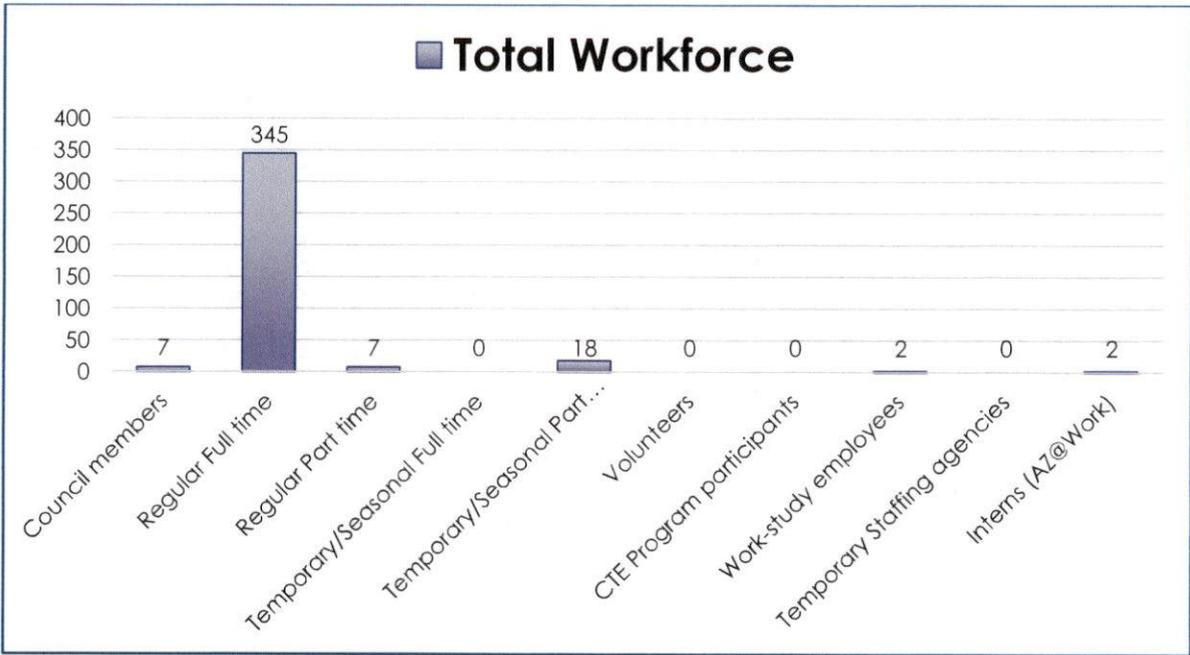
CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

# MONTHLY OPERATIONS REPORT

# August 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | [www.sanluisaz.gov](http://www.sanluisaz.gov)

<b>TOTAL WORKFORCE</b>	
Council members	7
Regular Full-time employees	345
Regular Part-time employees	7
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	18
Volunteers	0
CTE Program participants	0
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work)	2
<b>TOTAL</b>	<b>381</b>



## WORKFORCE TURNOVER

New Hires (August)		Terminations (August)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	7	Resignations (FT- Regular)	2
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	0
Elected Officials	0	End of Appt. (Elected official)	0
Internships	0	End of season (PT)	1
Temp. staffing agency	0	Temp. staffing agency	0
<b>Turnover Rate for August 2025: 0.57</b>			
<b>Turnover Rate for August 2024: 0.92</b>			
<b>Total Turnover Monthly Difference: -0.35</b>			

## TALENT ACQUISITION

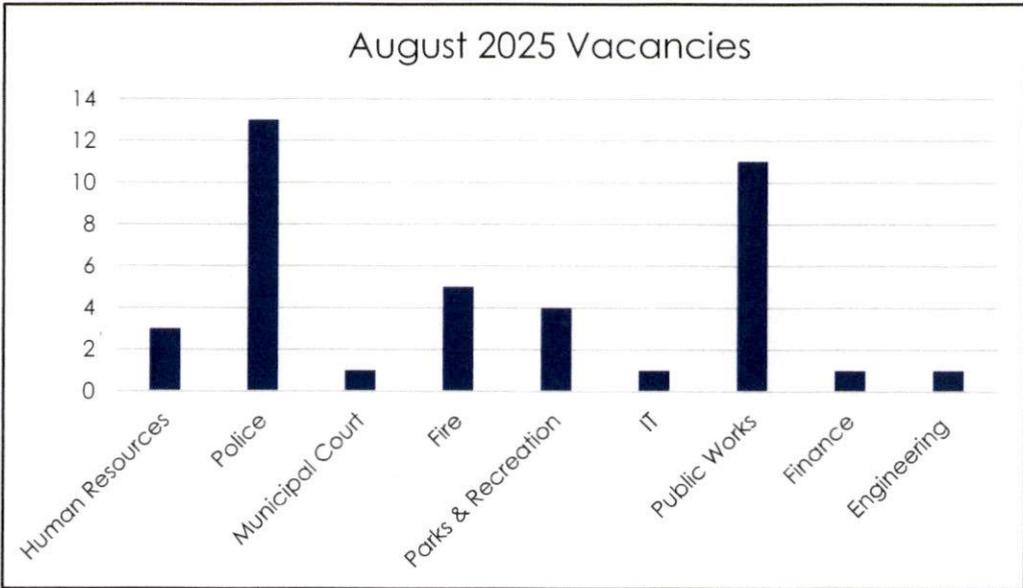
### RECRUITMENT ACTIVITY MONTH OF AUGUST

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
17	10	82	8	28	7	0	5

Physical Agility Test Police	Written Exam Police	Dispatch Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed – NA	Passed – NA	Passed – NA	Passed – NA	Passed - NA
Fail - NA	Fail - NA	Failed – NA	Fail - NA	Fail – NA

## Vacancies by Department

Department	Job Title	# of vacancies
<b>Fire</b>	Firefighter	1
	Fire Captain	4
<b>Human Resources</b>	Human Resource Coordinator	1
	Human Resource Analyst	1
	Human Resources Manager	1
<b>Finance</b>	Admin Coordinator	1
<b>Engineering</b>	Project Coordinator	1
<b>IT</b>	IT Specialist	1
<b>Municipal Court</b>	Court Clerk II	1
<b>Parks &amp; Recreation</b>	Assistant Director	1
	Office Assistant (Recreation)	1
	Recreation Assistant	1
	Driver PT	1
<b>Police</b>	Police Communication Officer	4
	Police Officer	8
	Transit Enforcement Officer	1
<b>Public Works</b>	Mechanic	1
	Heavy Equipment Operator (Water/ Wastewater)	1
	Code Compliance Specialist	1
	Heavy Equipment Operator	1
	Water System Operator	3
	Wastewater Supervisor	1
	Waste Water System Operator	2
	Maintenance Specialist (Highway Users)	1
<b>Total</b>		<b>40</b>



Arizona@Work Internships			
Department	Applications	Interviews	Placements
IT	2	2	1
Municipal Court	1	1	1

## BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from August - 2025	TERMINATIONS Effective August - 2025	TOTAL ACTIVE EEs
Health Insurance	7	2	342
VSP – Vision	7	2	340
Dental	7	2	343
FMLA Leave			9
Short-term Disability claims			1
ASRS Refund Applications			3
ASRS Retirement Applications			0

- **Benefit Orientation** – Two (2) conducted
- **Claims Advocacy:** Seven (7) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

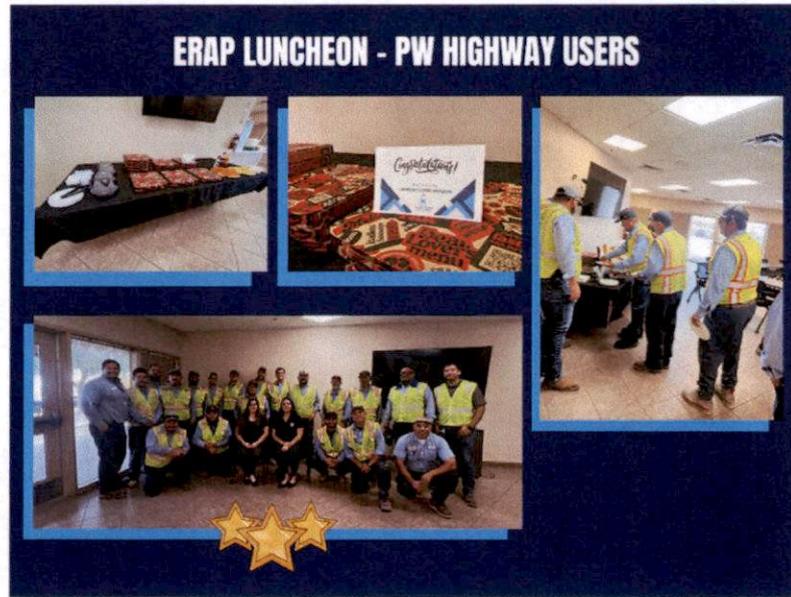
## WELLNESS PROGRAM

- **Gym Membership**
  - 80 active memberships / 9 EEs on the waiting list
- **August Wellness Events**
  - **Sound bath & Meditation** – 4 Participants

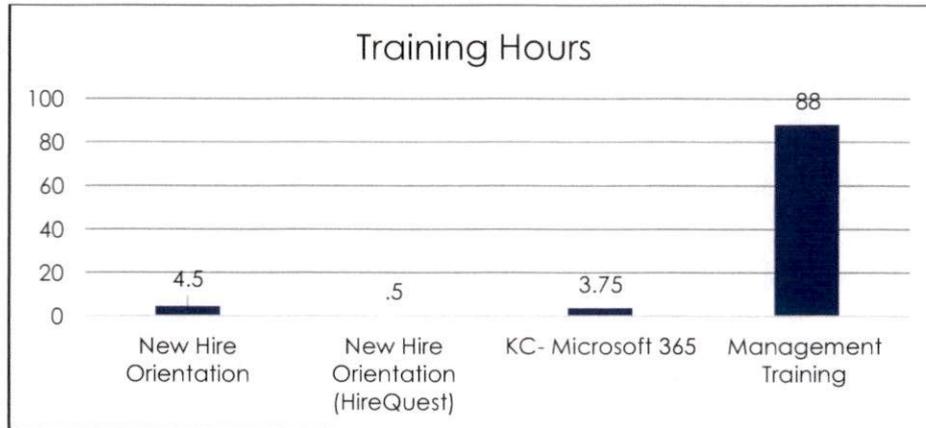
## SPECIAL PROGRAMS

### RECOGNITION / ENGAGEMENT

- **ERAP First Quarter Winner Luncheon for Public Works Highway Users Division**
  - Safety and Achievement Award Celebration
  - To show recognition, Human Resources provided the division with a meal to enjoy as a token of appreciation for their dedication and hard work.



## TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
<b>New Hire Orientation</b>	Pamela Tapia, HR Coordinator	6 (SLFD, SLPD, PW Water, PW Admin)	08/12/25	<b>4.5</b>
<b>New Hire Orientation (HireQuest)</b>	Pamela Tapia, HR Coordinator	1 (PW- Fleet)	08/18/25	<b>.5</b>
<b>KC – Microsoft 365</b>	Pamela Tapia, HR Coordinator	1 (Municipal Court)	08/5/25 08/12/25	<b>3.75</b>
<b>Management Training</b>	Pamela Tapia, HR Coordinator and other facilitators	11 (Fire, Engineering, PW, Pars & rec, Development)	08/06/25 08/13/25 08/20/25 08/27/25	<b>88</b>
<b>TOTAL TRAINING HOURS:</b>				<b>96.75</b>

- COSL Orientation



- **Management Training**
  - The comprehensive thirteen-week course, designed to enhance professional development and equip employees with the skills and knowledge to excel in management roles, has begun. Four successful sessions were completed in August.



Professional Development Plan		
Department	Quantity	PDP Type
San Luis Fire Department	1	Arizona Western College courses

Scholarships		
San Luis Police Department	1	Law Enforcement Training Academy (LETA)

## COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 3 processed
- **Unemployment Claims:** 0
- **Conflict of Interest:** 0
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
  - Two Field Training Officer Incentives
  - Three End of Temporary Assignment Incentives

## PERFORMANCE MANAGEMENT

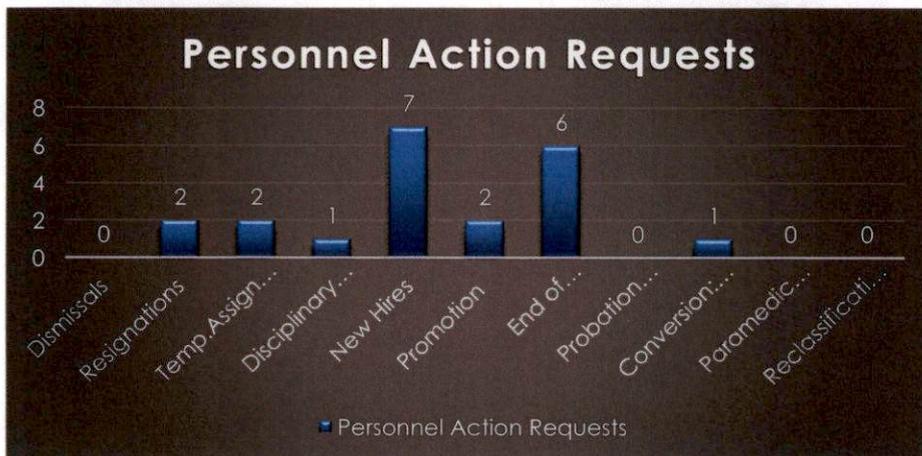
Type of Evaluation	Placed	Received	Due	Total
<b>Annual</b>	<b>0</b>	<b>17</b>	<b>12</b>	<b>29</b>
<b>Probationary</b>	<b>7</b>	<b>9</b>	<b>4</b>	<b>19</b>
Original	7		2	
Promotional	0	1	2	
Demotion				
Mid-Term		2		
End of Probation		6		
Extension				
Disciplinary				
<b>Total</b>	<b>7</b>	<b>26</b>	<b>16</b>	<b>49</b>

## EMPLOYEE RELATIONS

- **Exit interviews:** 2
- **Disciplinary Actions Administered:**
  - 1 Admin Leave
  - 1 Documented Counseling



Personnel Action Requests (PAR)	Quantity
Dismissals	0
Resignations	2
End of Term (Assignment)	1
Temporary Assignment FTO	2
Disciplinary Actions	2
New Hires	7
Promotion	2
Demotion	2
End of Probation	6
Probation Extension	0
Conversion: Fire Dept.	1
Paramedic Certification	0
Reclassifications	0
TOTAL:	24



# Information Technology

## Monthly Report: August 2025

### Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

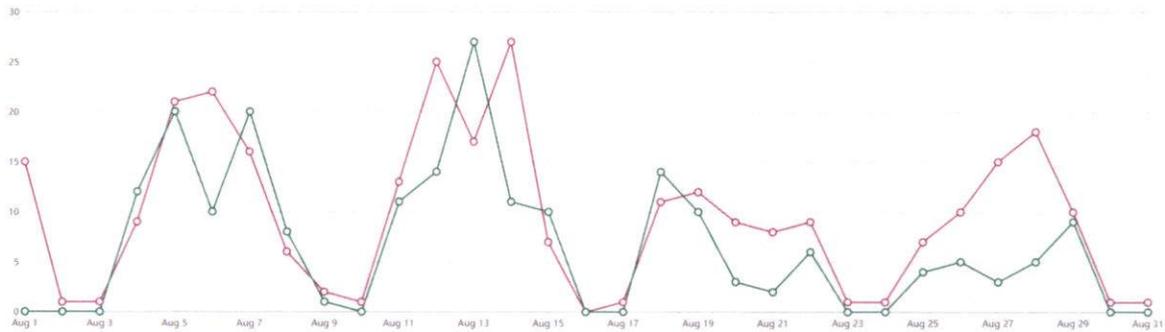
### Project Status

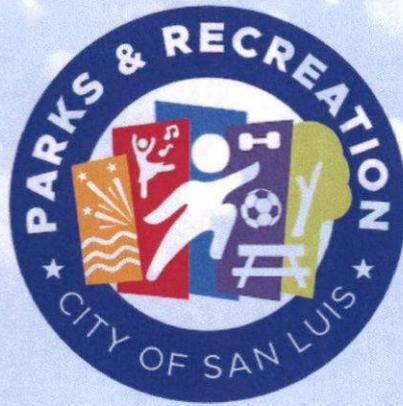
- **Replaced aging door access control system with new Verkada door access control improving logging and security features to help streamline employee onboarding and offboarding operations.**
- **We are actively replacing Windows 10 end-of-life hardware to ensure continued support, security, and performance across all systems.**
- **Obsolete networking equipment is also being upgraded to improve reliability, speed, and compatibility with current infrastructure standards.**

### IT Service Management Statistics

Requests Created Total: 297 | Request Resolved: 205

297 Created  
205 Resolved





Parks & Recreation

# Monthly Report

## AUGUST 2025

Director: Angelica Roldan



# Parks Grounds

## Maintenance & Repairs



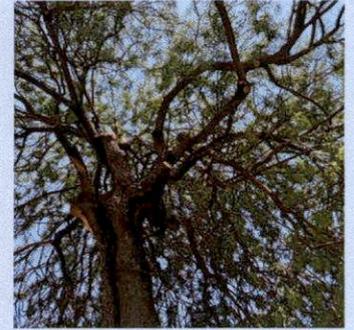
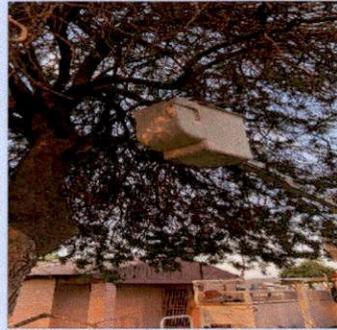
**Joe Orduño (965 N. Park Ave.)**  
Mowing soccer field.



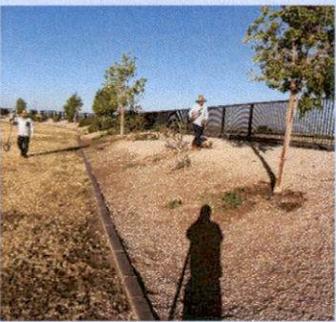
**Frontera Estates No.2 (944 E. Washington Ln.)** Mowing green area.



**Bienestar Estates No.4 (1266 E. America St.)**  
Trimmed tree, branches were covering streetlights



**Joe Orduño Park (965 N. Park Ave.)** Trimmed and thin out mesquite tree



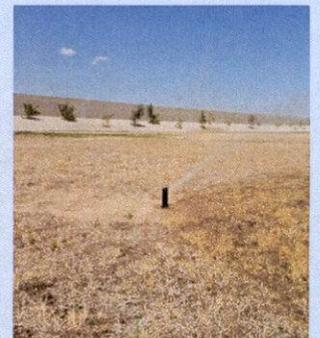
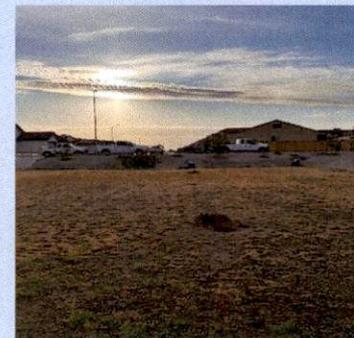
**Las Quintas 2 (1560 N. Quintero Ave.)** Retention Basin clean up



**Joe Orduño Park (965 N. Park Ave.)** Edging soccer field



**Joe Orduño Park (965 N. Park Ave.)** Field marking for sports activities



**Los Mezquites 3 (22<sup>nd</sup> Dr.)** Replaced 28 sprinklers due to vandalism

# Repairs & Installations



**Parks Administration (744 E. Cesar Chavez Blvd.) Repair 1" irrigation valve.**



**Joe Orduño Park (965 N. Park Ave.) Repaired 1" irrigation valve**



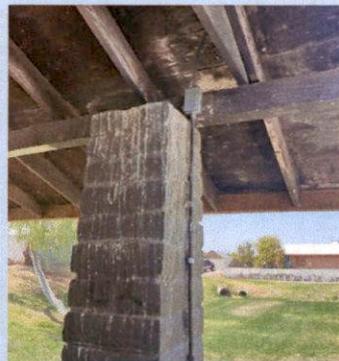
**Bienestar Estates No.8A (331 Figueroa Dr.) Repaired broken irrigation water line**



**San Luis Industrial Park Basins: In collaboration with Public Works worked on raking and spreading installation of rock.**



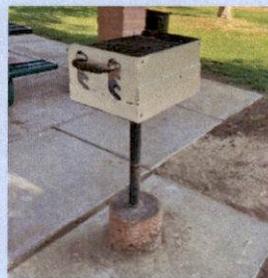
**Bienestar Estates No.2 (700 6<sup>th</sup> Dr.) Electrical Repairs were made at a Ramada.**



**Bienestar Estates No.2 (700 6<sup>th</sup> Dr.) The roof trim of a ramada was repaired.**



**Joe Orduño Park (965 N. Park Ave.) Two (2) grills were repaired at the park ramadas.**



**Joe Orduño Park (965 N. Park Ave.) Women restroom sink water faucet was repaired.**



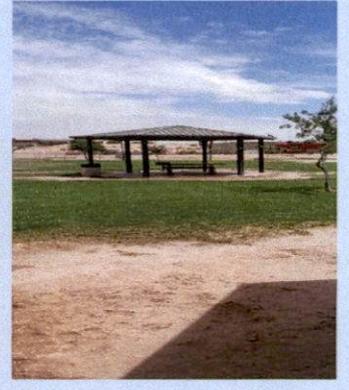
## Repairs & Installations



Joe Orduño Park (965 N. Park Ave.) Repaired roof trim on ramadas at the Park.



Bienestar Estates No.2 (700 6<sup>th</sup> Dr.) Restored ramadas post by painting them.



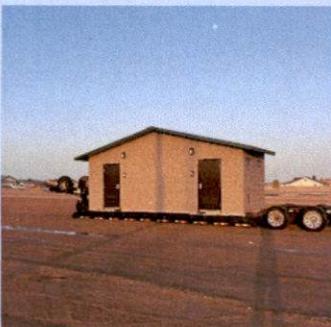
Bienestar Estates No.10 (3771 E. San Gabriel St.) Repaired Irrigation leak under back flow



Install new cover at electric pedestal behind Senior Center that controls tennis courts and artificial turf soccer field.



## Projects & Collaborations



East Community Park (4005 Co. 24<sup>th</sup> St.) Installation of the Prefab Restrooms

# Projects & Collaborations



**Parks & Rec. Administration (744 Cesar Chavez Blvd.) New backflow was installed**



**Bienestar Estates No.2 (700 6<sup>th</sup> Dr.) Drain pipes around the retention basin were clean out.**



**Senior Center (790 E. Cesar Chavez Blvd.) Ramadas and wood planters were sanded down and a protective varnish code was applied.**



## Projects & Collaborations



**ACT: Parks area was organized and cleaned.**



**Assist the Senior Center with the distribution of the food bank.**

**Parks Grounds**

# Cultural Center

- Zumba: Approximately 25 participants per class.
- Folkloric Dance: Approximately 15 participants per class
- Ballet 1&2: Approximately 25 participants per class
- Gymnastics: Approximately 20 participants per class
- Art 1&2: Approximately 10 participants per class [Both classes full]
- Guitar: Approximately 6 participants per class
- Piano: Approximately 8 participants per class. [Class full]
- Yoga: Approximately 11 participants
- Jiu Jitsu: Approximately 8 participant



## Registrations

This month we held Fall/Winter registrations for Yoga, Ballet, Gymnastics, Modern Dance, and Art 1 & 2. Conducting registrations in advance allowed instructors to confirm class sizes, prepare appropriate materials, and adjust schedules if needed. Early sign-ups also ensured that parents were able to secure spots in high-demand classes and reduced the challenges that often come with same-day registrations. Overall, this process provided a more organized and efficient start to the Fall/Winter programs for both staff and families

## Yuma Food Bank

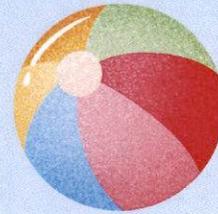
The Cultural Center continues its collaboration with the Yuma Food Bank by providing space for their services twice a month. Food distribution takes place on the 2nd and 4th Wednesday of each month, ensuring San Luis residents have regular and reliable access to essential resources. This ongoing partnership helps address community needs while making the Center a hub for support and outreach



# Municipal Pool

The month of August continued to be very productive for the Municipal Pool. We successfully ended the third session of swimming lessons for children and adults. Once the swimming lessons were over, the Municipal Pool extended it's hours for the community to enjoy.

There was Fitness Swimming from 6:00 am - 8:00 am, Monday through Friday, and it opened to the public from 6:00 am - 10:00 am and 5:00 pm - 8:30 pm, Monday through Friday.



We continued hosting weekend reservations for family gatherings, and every Friday, the Senior Center held activities for their seniors at the pool. The San Luis High School Swim Team continued using the pool for their Swim Team practices and the Boxing Team held weekly exercise practices.



# Recreation Department

## Men's Volleyball League

The men's summer volleyball season wrapped up with five registered teams and approximately 40 players. The league featured two teams from Mexico, one from the City of Yuma, and two local teams.

🏆 Champions: Ilegales

🥈 Second Place: Maniacs



## Karate Class

Karate classes are held at the Joe Orduno Park Gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. For this spring season kickoff, we have 26 children enrolled, under the instruction of Sensei Hector Castro.



## Women's Slow-Pitch League

The women's slow-pitch summer season was a great success, with eight teams participating and a total of 150 players.

🏆 Champions: Pantheras

🥈 Second Place: Bat Attitude

🥉 Third Place: These Girls

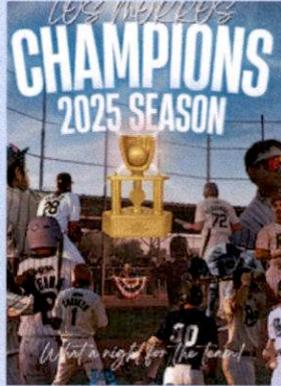


## Open Baseball

Our Open Baseball League began with 10 teams, including both returning favorites and new competitors to our most anticipated league. Playoff games kicked off in August, leading to an exciting and memorable championship game.

🏆 Champions: Los Morros

🥈 Second Place: Bullfrogs



## Co-Ed Kickball League

The Co-Ed Kickball summer season brought together 16 teams and approximately 240 players. The league wrapped up with exciting final games across two divisions.

Division B

🏆 Champions: Wildz

🥈 Second Place: Kick Fu Pandas

Division A

🏆 Champions: EC Line Up

🥈 Second Place: Ka-Boom



## Recreation



# Senior Center

## Senior Center August 2025 Overview

August was a month full of activities, educational presentations, and celebrations at the Senior Center. Highlights included visits from the San Luis Police and Fire Departments, We Are Somos, Proverbs 31 Home, Life Care Center, GDA Insurance, and the Yuma County Health Department, who each provided valuable information and services. Seniors also enjoyed outings to Lin's Buffet and Cocopah Casino, a new yoga class, and an engaging nutrition session on the DASH Plate. Regular programs continued, including monthly food box distribution and a fire drill. Special celebrations included Grandparents Day, a Hawaiian Party, and August birthday recognitions. Overall, the month combined learning, health support, social outings, and community-building events that left seniors feeling engaged, informed, and appreciated.

## SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00pm

Daily Transportation: Morning 7:00am Afternoon at 12:00pm

Assistance to seniors: With documentation, translations, filling out all sorts of applications. 6:00am-2:30pm

### DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Board Games: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

Movie Day: 9:00am-11:00am

Pool Activity: Friday's from 7:00am-8:30am

(LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 1007

Total attendance: 1455

Total people transported: 315

### SPECIAL PROJECTS / MEETINGS / OR OTHER ACTIVITIES

August 05, 2025: San Luis Police Department from 9:00am-10:30am

August 08, 2025: Fieldtrip to Lins Buffet in Yuma Arizona 10:30am-2:00pm

August 12, 2025: Fire Drill

August 13, 2025: Food Bank- Distributed food boxes to seniors

August 14, 2025: San Luis Fire Department

August 14, 2025: We are Somos Presentation from 9:30am-10:30am

August 15, 2025: Años Dorados invitation from 9:00am-9:30am

August 20, 2025: Nutrition Class Idalith Casas from 9:00am-10:00am

August 21, 2025: Maria Alvarez Life Care Center from 9:00am-10:00am

August 22, 2025: Fieldtrip to the Cocopah Casino from 8:00am-2:00pm

August 26, 2025: GDA Insurance from 9:00am -10:00am

August 27, 2025: Maximous Gym Yoga from 9:00am -10:00am

August 28, 2025: Yuma County Health Department from 9:00am -10:00am

August 29, 2025: Hawaiian Party from 9:00am - 1:00pm



EXERCISE CLASSES



MOVIE DAY



SAN LUIS POLICE DEPARTMENT



FIELD TRIP - LIN'S BUFFET

Senior Center



SAN LUIS FIRE DEPARTMENT



WE ARE SOMOS

AÑOS DORADOS

NUTRITION CLASS



LIFE CARE CENTER

GDA INSURANCE

YOGA CLASS-MAXIMUS GYM



YUMA COUNTY PUBLIC HEALTH DEPARTMENT

FIELD TRIP- COCOPAH CASINO

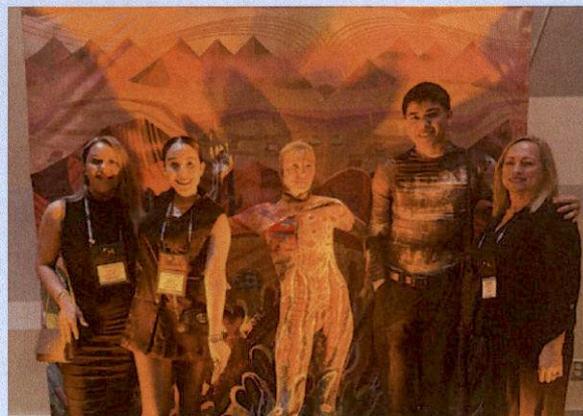
GRANDPARENTS DAY

HAWAIIAN PARTY

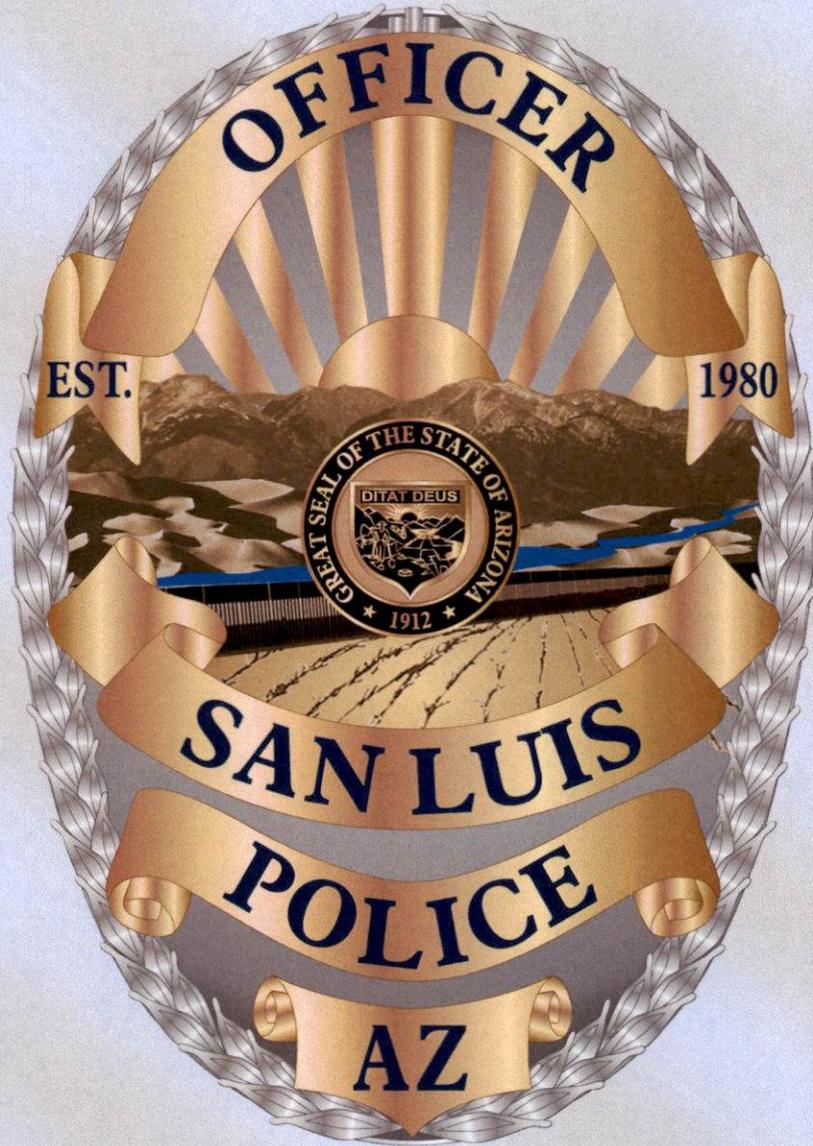
Senior Center

# APRA Conference Participation

Parks & Recreation staff attended the Arizona Parks & Recreation Association Conference, engaging in a series of sessions presented by industry leaders. The conference provided valuable opportunities to strengthen leadership skills, explore strategies for addressing organizational challenges, and examine trends in consumer behavior. Participants also gained insight into positioning Parks & Recreation services to better connect with and serve diverse communities. The knowledge and best practices acquired will contribute to the continued advancement of our department and the enhancement of services offered to the public.



SAN LUIS POLICE DEPARTMENT  
MONTHLY REPORT  
AUGUST 2025



**PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:**

- The SLPD would like to congratulate Officers J. Benavidez, S. Barraza, and L. Lopez for their successful completion of the Field Training Program.



- The SLPD welcomes our newest members, Police Recruits Sergio Nogales, Arturo Cruz, and Julio Vargas, as well as the promotion of Dispatcher Ramiro Gonzalez to Police Recruit. The Police Recruits have initiated the three-month Police Academy.



- The SLPD would like to congratulate Lt. D. Miller, Sergeants E. Prieto and Y. Bobadilla, Det. L. Valencia, Officers E. Cardenas, and E. Renteria for obtaining their lifeguard certification!



- The SLPD would like to congratulate Communications Officers G. Martinez, P. Juarez, V. Maldonado, and Communications Supervisor E. Gonzalez, as well as Communications Officer J. Johnson, on their recertification as Communications Training Officers, and Communications Officer J. Johnson on his certification from the Association of Public Safety Communications Officials.



#### AWARDS AND RECOGNITIONS:

- The SLPD is happy to recognize the following personnel for their contributions to the success of the department:
  1. Supervisor **Lizeth Laguna** was awarded a Letter of Recognition for her role in the Arizona Uniform Crime Reporting (UCR) Data Integrity Audit.
  2. Lieutenant **Alan Guevara** was awarded the Administrative Excellence Award for his role in grant writing.
  3. Accreditation Manager **Nancy Juarez** and Sergeant **Yadira Bobadilla** were awarded the Administrative Excellence Award for their role in the ALEAP accreditation.
  4. Lieutenants **E. Botello, D. Miller, & A. Guevara**, Police Administrator **M. Boucher**, Supervisors **G. Guevara, E. Gonzalez, & L. Laguna**, and Detective **O. Ruiz** were awarded a Letter of Recognition for their role during the ALEAP reaccreditation.

#### COMMUNITY OUTREACH/ SPECIAL EVENTS:

- None

#### USE OF FORCE INCIDENTS AND FINDINGS:

- There were (8) UOF reports for July that were within policy, one (1) is pending approval for August.

#### OPERATIONS/NOTABLE EVENTS:

- None

#### GRANTS MANAGEMENT:

- Reimbursement requests for OPSG were submitted up to 7/23/25 to close out FY23. We will now begin to expend grant funds for OPSG FY24.
- SLPD continues to deploy DUI and STEP details through our GOHS grant during the last quarter to expend all the funds. SLPD received the award letter for the next FY for \$50,000.
- SLPD was awarded \$74,069.42 from the GOHS SEDC Grant Program.
- SLPD will be applying for this year's Local Border Support grant.
- SLPD applied for the AZ Internet Crimes Against Children Grant.

**VEHICLE PURSUITS AND FINDINGS:**

- None

**RECRUITING/HIRES/RETENTION/DEPARTURES:**

- Eight (8) positions remain open, and the selection process remains active. Five (5) applicants are undergoing the background process.
- Five (5) Communication Officer positions remain open, and the selection process remains active.
- An Evidence and Property Technician is currently undergoing the background process.

**BUDGET SUMMARY:**

- For FY25, SLPD has expended 93% of our annual budget.

**COMPLAINTS AND FINDINGS:**

- One (1) Internal Investigation is pending investigation.

**MONTHLY INCIDENT/CRIME REPORT:**

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	MAR	APR	MAY	JUN	JUL	AUG	TOTAL
711	82	67	49	98	132	76	662
911 Call	263	239	235	212	192	198	2,032
Abandoned Vehicle	39	48	77	77	111	112	541
Accident	83	88	64	44	35	64	506
Alarm Residential	7	6	7	6	4	11	50
Animal at Large	83	90	77	52	52	71	582
Animal Related	48	46	55	60	40	53	370
AOD-Assist Other Department	49	45	43	44	31	38	331
Arrest on Warrant	20	27	21	16	26	26	175
Assault	1	6	7		1	4	26
Attempt to Locate	10	6	6	8	19	18	92
Court Order Violation	6	8	4	6	4	1	36
Criminal Damage	11	14	8	12	8	11	93
Deceased Animal	11	6	5	6	12	8	72
Disabled Vehicle	18	17	21	20	16	36	172
Disturbance	33	37	38	27	37	32	278
Field Interview	119	175	125	125	210	131	1,082
Noise Disturbance	25	23	22	20	12	31	188

Other	41	34	31	27	39	34	288
Parking Violation	99	96	112	178	119	172	931
Private Tow	20	6	20	17	24	18	152
Public Assist PD	26	44	19	31	52	41	293
Traffic Incident	57	35	25	21	13	36	248
Traffic Stop	542	601	607	526	756	713	4,742
Welfare Check	31	37	31	21	18	31	222
10-40 Courtesy			1				2
Alarm Commercial	23	18	5	28	11	12	135
Animal Bite-Dog	2			3			6
Animal Bite-Other					1		2
Burglary	7	2	4	6		3	30
Child Molestation	2						3
City Code		2			1	2	6
Civil Matter	34	25	38	27	49	51	288
Civil Standby	2					1	6
Court Assist	6	6	7	10	11	7	54
Custodial Interference	3	3	6	1	4	4	29
Cybertips	7				1		9
Driving under the Influence	11	5	5	9	10	8	57
Drug Offense	11	14	14	9	2	7	76
Flag Down	48	32	46	28	35	48	306
Foot Patrol	10	7	8	13	2	6	56
Found Person	1	4	2		1	2	16
Found Property	5	5	3	7	5	1	32
Fraud	5	5	8	6	4	8	42
Harassment	12	9	10	12	5	6	86
Identity Theft	6	5	7	8	4	5	51
Incorrigible Juvenile	7	3	1	1		7	23
Indecent Exposure	3	2	3		1	2	12
Information Received	2	17	9	4	3	6	48
Littering	2	5	1	1	3	5	22
Located Missing Person	2	3	2	3	3	1	16
Loitering							3
Lost Property	7	5	6	11	11	7	56
Missing Person-Overdue	5	1	5	2	5	4	34
New Call							1
Notification	4	5	8	7	4	8	43
Open Door/Window		4	1	4	2	4	17
Prowler					1		3
Reckless Driver	31	41	34	27	26	32	264
Recovered Stolen Vehicle				1	3		7
Repair Order	13	6	17	15	31	24	123
Repossession	25	15	22	20	29	22	193
Runaway Juvenile	1				1		8

Sexual Offense	5	1	4		3	2	19
Shoplifting	5	4	8	5	13	12	58
Shots Fired	1	2	1	5	1	1	18
Stationary 28	2	1					5
Stolen Property	3	3	1		1	3	17
Stolen Vehicle	6	6	3	5	4	5	39
Suspicious Activity	13	14	17	17	15	17	112
Suspicious Subject	16	7	23	14	7	9	107
Suspicious Vehicle	2	4	4	11	7	6	47
Tagged Vehicle				2	5	2	13
TEST PD	4		5	5	9	10	38
Theft	14	20	11	7	6	8	91
Threats	3	8	12	7	4	11	59
Traffic Control	42	34	19	8	11	62	265
Trespass	3	3	4	8	1	4	38
Truancy							1
Walk In PD	8	10	17	7	6	14	81
911 Unknown							1
Animal Cruelty	3	2	3	2			11
Arson		1					2
Child Abuse	5	4	3		1	2	17
Citizen Complaint		2	5	3	8	6	28
Man Down		4	1	1	2	3	14
Overdose			1				2
Suicidal Subject	2	3	4		2	3	16
AOA-Assit Other Agency	1					1	2
Deceased Person	1	1			1	2	5
Fictitious Plate Traffic	1	2		2	3	1	9
Liquor Offense	4	1		2	2	2	11
Validation SLPD	1						1
Counterfeit Bill		2					2
Medication Disposal		1					1
Mental Case		5	2	4	3		14
Public Assist FD			1				1
Child Neglect				1	1	1	3
False Reporting				1			1
Open Container				1			1
SL CADtoCAD				1			1
Stalking					1		1
<b>Grand Total</b>	<b>2166</b>	<b>2195</b>	<b>2131</b>	<b>2036</b>	<b>2349</b>	<b>2446</b>	<b>17,481</b>

#### Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document

that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	MAR	APR	MAY	JUNE	JUL	AUG	TOTAL
Disturbance	4	1	1		1	2	16
Abandoned Vehicle	2	8	10	6	8	10	53
Accident	18	26	16	11	6	17	147
Accident / Traffic Collision	5	11	2		2	4	31
Arrest on Warrant	15	23	10	10	22	14	125
Assault		1	4	1	3		16
Assist Other Department							2
Burglary		1				1	8
Child Molestation	2						3
Court Order Violation	2	3	1	3	2		14
Criminal Damage	6	5	3	7	5	4	47
Disorderly Conduct		2	4	1		1	14
Domestic Disturbance	4	5	9	2	5	6	43
Drug Offenses	10	7	11	7	2	4	55
DUI	5	5	9	16	8	8	61
Fraud		4		2			8
Information Report	2	8	6	7	10	6	46
Located Missing Person							2
Missing Person		1		2	2	1	9
Motor Veh Collision	3	7	4	5	1		27
Motor Veh Collision-Injury	2	1				1	5
Recovered/Stolen Vehicle					2		5
Sexual Offense							4
Shoplifting	3	4	8	5	11	7	48
Taking Identity of Another		2	2				7
Theft	11	14	5	5	1	4	58
Theft of Vehicle	4	6	2	4	1		22
Traffic Offense	1	1	1	1	2	1	22
Trespass	2		2	1		1	10
Criminal Traffic Offenses	9	7	11	15	11	2	60
Liquor Offenses	5	2		3	3	2	16
Littering			1	1			3
Overdose							1
Property-Lost	1						2
Arson							1
Assault-Aggravated				3	1	2	8
Burglary-Residence	1	1	3	7	1		16
Court Order Process	1						2
Criminal Nuisance							1
Custodial Interference			1				2
Minor in Possession of Tobacco	1	1					5
Ordinance Violation		3	1		1	1	7

Parking Violation	3	1	1	1		1	9
Animal Related	1						2
AOA	2				1	1	5
Bite Case	2			1			3
Burglary-Business	3		3				7
Child Abuse	3	1	2				7
Compliance Check	1						1
Cybertips	3				1		5
False Reporting	1						1
Found Person	1						1
Furnish Tobacco to Minor							1
Indecent Exposure	1	1					2
Miscoduct w/Weapons		1	1				4
Motor Veh Collision-Injury H/R	1	1					2
Motor Veh Collision-Non Injury	5	6	3	4	1	2	21
Motor Veh Collision-PP H/R	1		1	1		1	4
Suicide-Attempt							1
Threatening or Intimidating	1			1			2
Traffic Citation	4	1		3			9
Traffic Incident	1	1	1			1	4
Burglary-Vehicle	1	1					2
Civil Matter	1						1
Counterfeit Bill		2					2
Dog at Large	2	1	1	2			6
DV-Assault		1				1	2
Endangerment		1					1
Motor Veh Collision-Private Prop		1	1				2
Property-Found	2	1	2	2	1		8
Sexual Assault	2					1	3
Sexual Exploitation Children	1		1				2
DV-Disorderly Conduct		1	2		3		6
Motor Veh Collision-No Inj-DUI			2	1			3
Extortion				1			1
Possess Burglary Tools				1			1
Felony Flight					1		1
Reckless Driving					2	1	3
Death-Unknown						1	1
DV-Criminal Driving						1	1
Motor Veh Collision-Injury-DUI							1
<b>Grand Total</b>	<b>162</b>	<b>182</b>	<b>148</b>	<b>143</b>	<b>121</b>	<b>110</b>	<b>1170</b>

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	TOTAL
Field Interview	110	87	119	175	125	125	210	131	1082
Traffic Stop	518	479	542	601	607	526	756	713	4742
<b>Grand Total</b>	<b>628</b>	<b>566</b>	<b>661</b>	<b>776</b>	<b>732</b>	<b>651</b>	<b>966</b>	<b>844</b>	<b>5824</b>

Tickets - Breakout Type

TYPE OF TICKET	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL
Civil Traffic	177	184	189	217	111	207	227	1462
Criminal Citation	12	29	13	24	20	21	21	157
Parking	27	53	61	64	78	40	38	400
Written Warning	180	181	262	158	193	292	239	1521
Animal Control/Warning	9	8	6	4	2	4		40
Citation	1	1		1			3	7
City Code	5	1	4	3	6	8	6	38
Criminal Traffic	6	6	7	17	18	15	9	91
Repair Order	11	17	13	16	26	48	36	176
<b>Grand Total</b>	<b>428</b>	<b>480</b>	<b>555</b>	<b>504</b>	<b>454</b>	<b>635</b>	<b>579</b>	<b>3892</b>

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	TOTAL
Accident - Injuries		5	3	2					10
Hit and Run - Injuries				1	1				2
Hit and Run - No Injuries	4	3	8	9	5	7	2	1	39
Hit and Run - PP - No Injuries	3		4	1	1	1	1	1	12
Pedestrian - Injuries	1	1				1			3
Private Property – No Injuries						1			1
Rear-end Collision				1					1
Vehicle - Injuries	3		3	9	2	1		2	20
Vehicle – No Injuries	34	29	33	37	29	19	9	8	198
<b>Grand Total</b>	<b>45</b>	<b>38</b>	<b>51</b>	<b>60</b>	<b>38</b>	<b>30</b>	<b>12</b>	<b>12</b>	<b>286</b>

ACCIDENTS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	0	0	0	0
Alcohol-related Crashes	1	0	1	2	4	4	0	0	12
Speed-related Crashes	0	0	0	1	0	0	0	1	2
<b>Grand Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>14</b>

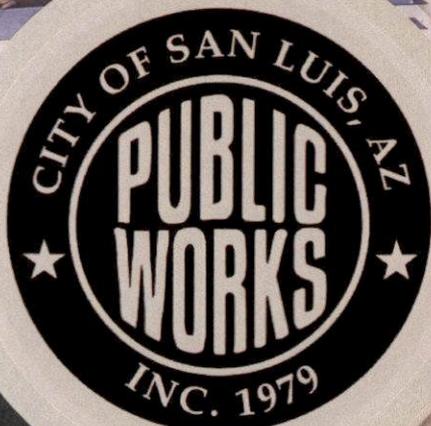
Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	13
N MAIN ST @ E CESAR CHAVEZ BLVD	11
E URTUZUASTEGUI ST @ N MAIN ST	4
N 6TH AVE @ E CESAR CHAVEZ BLVD	4
N MAIN ST @ E COUNTY 22ND ST	4
E CESAR CHAVEZ BLVD @ N 8TH AVE	4
E CESAR CHAVEZ BLVD @ N SAN LUIS PLAZA DR	4
N 4TH AVE @ E COUNTY 22ND ST	3
N 6TH AVE @ E URTUZUASTEGUI ST	3
N ARCHIBALD ST @ E URTUZUASTEGUI ST	3

**PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:**

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	931
Admin Calls	2,418
Walk-Ins	64
PD Calls	2,443
FD Calls	450

**MONTHLY  
REPORT**



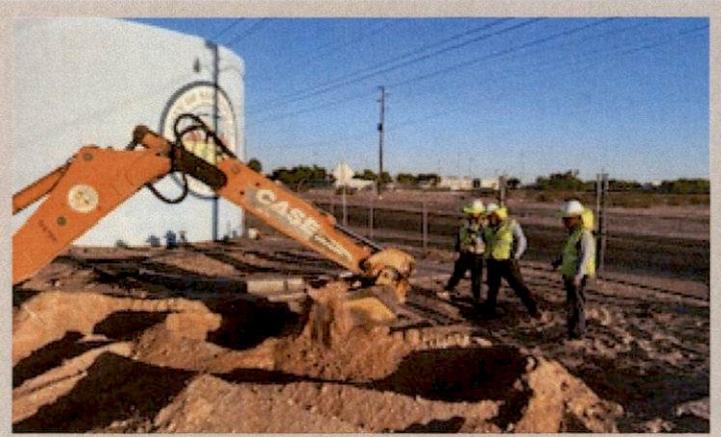
**PUBLIC WORKS  
DEPARTMENT**

**AUGUST 2025**

# ***PUBLIC WORKS ADMIN***

## ***Water Division***

- Well Site 7 (formerly WS5) New Well and Filtration System
  - Substantially Completed
  - ADEQ Permit has been obtained.
  - Permanent MCC (Electrical Equipment) is scheduled to be delivered in February of 2026. Well site was supplied with a temporary solution to be able to operate in the meantime.
- Well Site 5 (formally WS6) Storage Tank Rehabilitation
  - Completed
  - Tank is fully operational
- Cesar Chavez Bld. Water Main Improvements- Partnered with Engineering
  - Completed
  - Working through ADEQ final approval
- ADWR Assured Water Supply Designation Update
  - Finalizing contract with CORE engineering for professional services support.
- Well Site 6 (formerly WS7) Booster Pumps and Electrical Upgrades
  - Requested a proposal from Kimly-Horn for engineering services.
- Water Operations building expansion
  - Thompson Design Architects is finalizing the design.
  - PW plans to advertise for bids as soon as design is ready.



## ***Wastewater Division***

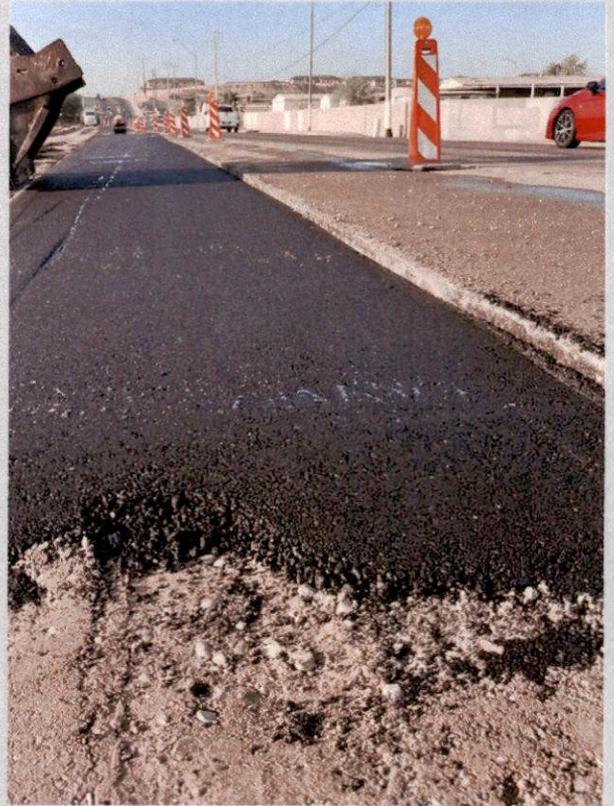
- West Wastewater Treatment Plan Expansion
  - Design and Pre-Construction Services- 100% completion.
  - PCL Construction is working on early on procurement GMP proposal.
- East Wastewater Treatment Plant Improvements
  - substantially completed.
- Sewer Manhole Repairs and Replacements
  - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr.
- Lift Station 3A Perimeter Fencing
  - PW/WW is working on obtaining quotes for this project.



# ***PUBLIC WORKS ADMIN***

## ***Highway Users***

- **Co. 22nd & 4th Ave Intersection Improvements**
  - West Side APS poles have been removed.
  - Project completion date has been changed due to utility relocates.
  - East side asphalt has been completed and temporary striping installed.
  - Engineering Department and Public Works will be requesting Council approval for an additional 5,800 square yards of paving.
- **Co. 22<sup>nd</sup> & Sidewinder Rd. Traffic Signal Installation**
  - APS pending to provide power to the intersection.
- **San Luis Industrial Park**
  - Public Works along with Parks and Recreation will be performing a refresh of two gravel areas at the San Luis Industrial Park located on 'U' St. between Cesar Chavez St and approximately N 4<sup>th</sup> Ave.
  - Material has been purchased.
  - ETA from completion is 09/30/2025
- **6<sup>th</sup> Ave. Gravel Beautification**
  - Gravel installation has been completed.
  - Painting of perimeter walls to be completed by 09/30/2025.





## ***WATER DIVISION***

Promptly attended Service Calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

**Our Water Division received a total of 232 AZ Blue State tickets.**

- 467 Cesar Chavez Blvd.
- 1075 6<sup>th</sup> Ave.
- 1535 San Luis Ln.
- 1721 Quintero Ave. (Palencia Hills)
- East Waste Water Plant (Ave. D)
- 786 San Luis Plaza Dr.
- 879 Co. 22<sup>nd</sup> St
- 1156 California St.
- 1575 Arizona St.
- 678 4<sup>th</sup> Dr.
- 1897 Julian Ave.
- 312 Juarez St.
- 818 Marea St.
- 704 Clavel St.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

**Cut asphalt/concrete/installed monuments:**

- 1075 6<sup>th</sup> Ave.
- 7<sup>th</sup> Ave. & San Luis Ln.
- 690 10<sup>th</sup> Ave.

For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.

### ***Miscellaneous Projects***

- Fire Hydrant Extension installation at Cesar Chavez Blvd. and 8<sup>th</sup> Ave.
- Bac-t Chlorine test for Bienestar 12 Phase 2.
- Exercise water main shut off valves to check for closed water valves.
  - 4<sup>th</sup> Ave. area
  - Main St. area.



# **WASTEWATER DIVISION**

## **Miscellaneous Projects**

### **WW Treatment Plant:**

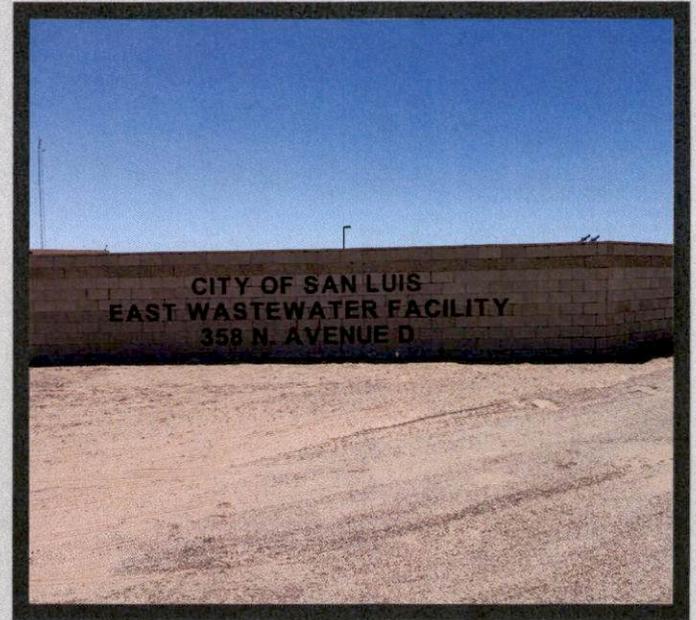
- Display screen of the flow meter at Basin #3 was replaced.
- Display screen on the VFD 1# was replaced.
- Blower #6 Polaris replaced.

### **Lift Stations:**

- Discharge line of pipe #1 at Escondido facility was repaired.
- A/C units were installed in the Vapex rooms.

### **CCTV Inspections:**

- 870 N 7<sup>th</sup> Ave.
- 344 E Independence St.
- San Luis Plaza Drive



Our Wastewater Division received a total of 207 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

The Wastewater Division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill Dry Sludge: 104.5 tons

# ***FACILITIES DIVISION***



38 lights were replaced with LED lights in Parks Ground Building, which are more cost efficient.

## **ADA Restroom Modification**

- Sink with cabinets removed.
- Holding rails were installed.
- Some devices were added.
- Both male & female single use restrooms were adjusted.



Restroom at Fernando Padilla after ADA modification.

The Facilities Division is performing routine building repairs as needed.



Working on lights located at the ACT parking I

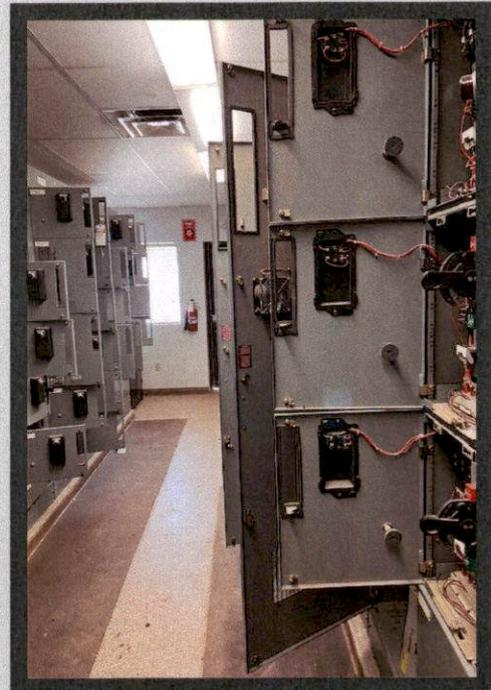
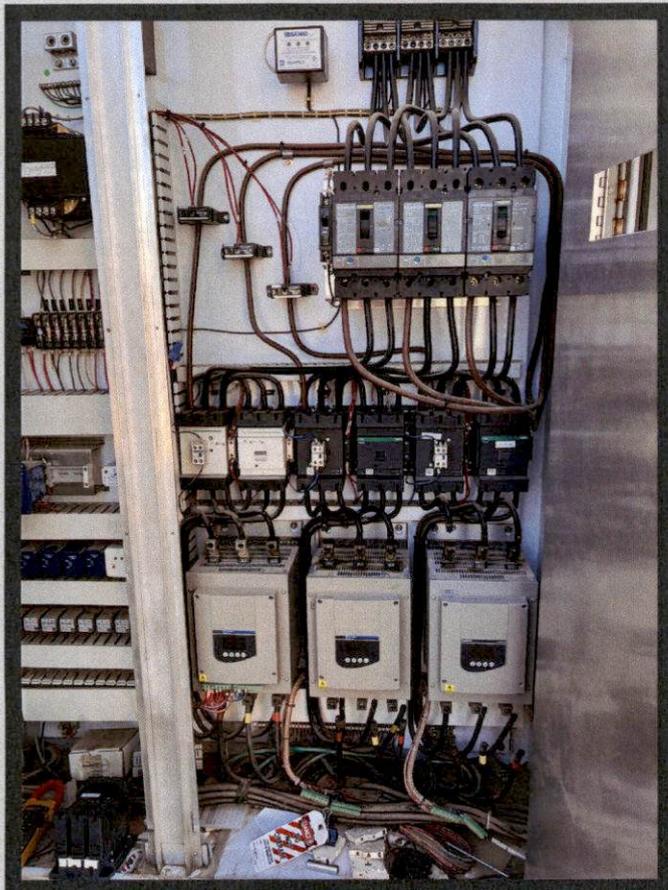
## **Building Maintenance**

- Pest Control Services on a monthly basis
- Light bulbs and ballasts replacements
- Daily cleaning and disinfecting offices
- Use of sweeper to clean city building parking lots

# ***ELECTRICAL DIVISION***

## ***Wastewater***

- Troubleshoot:
  - Aeration blower VFD #4 at West Waste Water Treatment Plan.
  - VFD #1, removed and replaced (HIM) Keypad at WWTP.
  - Aeration blower motor #1.
- Assisted electrical Engineer from Pave Co. going over the existed electrical at the waste water plant.
- Mixer #1A & 1B
- Mixer #4B



## ***Water***

- Well Site #1:
  - Checking PLC electrical diagrams.
  - Troubleshooted booster pump #2
  - Worked on electrical demolition.
- Well Site #3:
  - Checking PLC electrical diagrams.
- Well Site #4
  - Checking PLC electrical diagrams.
  - Troubleshooted VFD A/C unit.
- Well Site #6
  - Connecting transducer and reprogram HydroRager
  - Troubleshooted chlorine system, removed & replaced flow switch.
  - Checking PLC electrical diagrams.
  - Assisted connecting power welding machine.
- Well Site #7
  - Assisted Pure flow Co. with Chlorine project.
  - Met with supervisor & civil engineer Kamly-Horn Co. to go over the new booster pumps project.



## ***HIGHWAY USERS DIVISION***

### **Maintenance/Repairs/Daily Tasks**

- Striping on Cesar Chavez Blvd. and on 6<sup>th</sup> Ave.
- Pressure wash and landscaping maintenance on Main St.
- Sidewalk and street repairs in various areas citywide.
- Removed broken trees from rainstorms and excessive water from city streets.
- Cleaned catch basins storm drains in various areas around town.
- Highway Users assisted Solid Waste with oil spill cleanup on San Pedro St.



**NO PARKING SIGNS  
were installed across  
school areas from Desert  
View and Cesar Chavez  
Elementary School**



The water truck continues its regular routes, as well as servicing additional areas as needed.

Our Highway Division has performed sidewalk repairs using quick patch concrete at multiple locations.

- ***25 yds. of concrete were used to perform repairs citywide.***



# ***SOLID WASTE DIVISION***

Our SW Crew collected a total of  
771.51 tons of residential and  
commercial solid waste for the  
month of July

## ***Solid Waste Routes***

- ***Monday & Thursday***
- ***Tuesday & Friday***

Worked on establishing new street  
sweeper routes, adjusting existing  
SW routes, and planning the  
addition of a 6<sup>th</sup> route.



All Solid Waste trucks are  
serviced and washed on  
Wednesdays.

There was only 1 additional pick  
up request for the month of  
August.

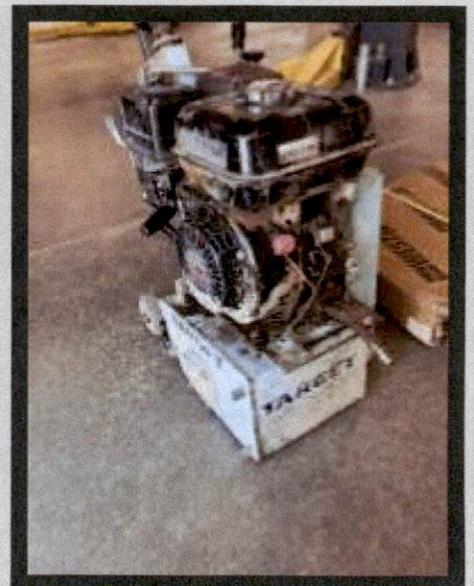


# ***FLEET SERVICES DIVISION***

108 vehicles  
were serviced  
for the month  
of August

Fleet Services  
attended to  
16 Service  
Calls

5 vehicles  
are waiting  
on parts



**Sweeper Route - August 2025**

**Week of**  
8/4 - 8/8

Ave F. (West of Ave. F)

R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Cr.	Escamilla Cr.	F. Sandoval Cr.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Roish St.	Blanca St.	C. Torres Cr.

Plaza I, II, Rio Seco & Escondido

Beach St.	Escondido St.	Arden Ave.	Bentlu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guku Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)

I. Solorio Cr.	R. Grijalva Cr.	A. Aguirre Cr.	E. Lopez Cr.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

**Week of**  
8/11 - 8/15

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T. Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

**Week of**  
8/18 - 8/22

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edalis St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeff St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave.	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Roish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of  
8/25 - 8/29

Ave. F. to 20th Ave. (south of San Francisco St.)							
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.	
Monreal Ln.	Udall Ln.						

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)							
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.	
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr.	10th Ave.			

6th Ave. - 8th Ave. (South of 'B' St.)							
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.		

Garcia Ln. - 10th Ave. (North of U St.)							
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	San Luis Ln.	
Gonzalez Dr.	Bernal Dr.	Madrigal Dr.	Arciga Dr.	Terrazas Dr.	Figueroa Dr.	Montano Dr.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)							
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.	
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.		



CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

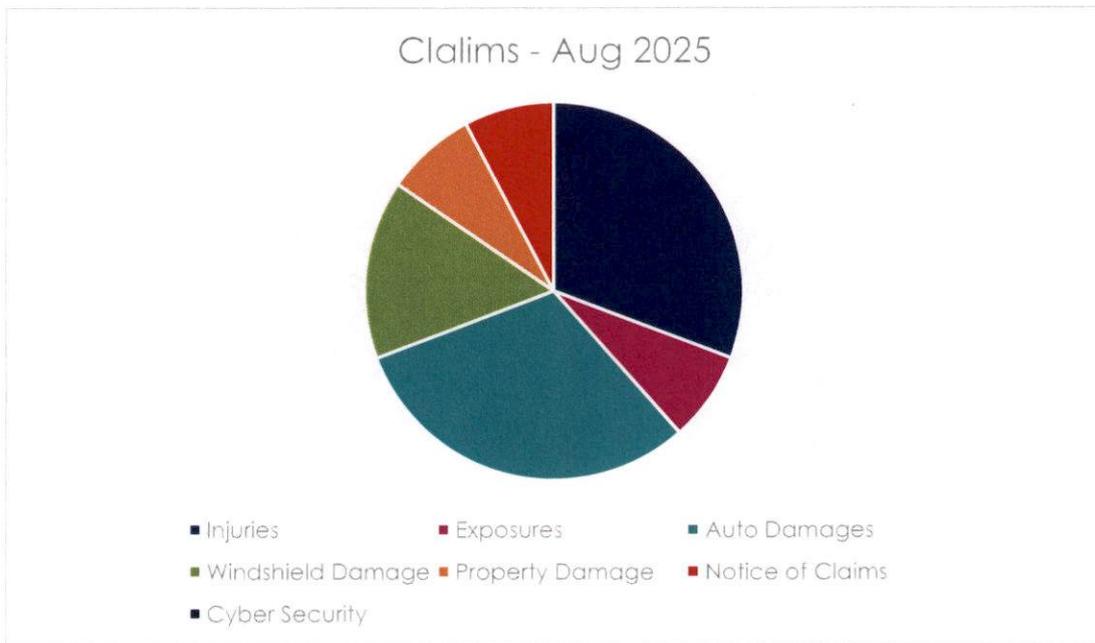
# RISK MANAGEMENT OPERATIONS REPORT

# AUGUST 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | [www.sanluisaz.gov](http://www.sanluisaz.gov)

## TOTAL CLAIMS REPORTED – AUGUST 2025

Injuries	4
Exposures	1
Auto Damages	4
Windshield Damages	2
Property Damages	1
Notice of Claims	1
Cyber Security Claims	0
<b>TOTAL</b>	<b>13</b>



## SAFETY INSPECTION/WALKTHROUGHS – AUGUST 2025

Date	Location
August 5, 2025	City Hall Public Works Wing
August 5, 2025	City Hall Building Safety Wing
August 5, 2025	City Hall Development Services Wing
August 5, 2025	City Hall Multi-Purpose Room
August 29, 2025	City Lift Station Inspections

## IN-PERSON SAFETY TALKS – AUGUST 2025

Department	Topic
Parks Grounds	Defensive Driving
Facilities	Defensive Driving
Wastewater	Defensive Driving
Fleet	Defensive Driving
Hwy Users	Defensive Driving
Water	Defensive Driving
Solid Waste	Defensive Driving

## ONLINE (EMAIL) SAFETY TALKS – AUGUST 2025

Department	Topic
All City Personnel	Defensive Driving

## AUGUST 2025 TRAINING - ONLINE

Department	Topic
All City Personnel	Workplace Injury Prevention

## AUGUST 2025 TRAINING – IN PERSON

Department	Topic
Risk Management	P-CARD Q&A Training, Finance Dept
Risk Management	ICA Annual Conf/Phoenix, AZ

## AUGUST 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
August 1, 2025	Impact Blunt Force Injury
August 8, 2025	Sharp Pain knee Injury
August 12, 2025	Impact Blunt Force Injury
August 25, 2025	Impact Blunt Force Injury
August 27, 2025	Heat Exhaustion

## AUGUST 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
August 8, 2025	Solid Waste – Damage to the rear side of the sweeper
August 8, 2025	Damage to the employee's vehicle
August 7, 2025	City Hall Exit Gate Damage
August 22, 2025	Solid Waste - Damage to a resident's home

## NEW HIRE SAFETY ORIENTATION

Date	New Hires
August 12, 2025	6 full-time, New Employees
August 18, 2025	1 – Hire Quest Contractual

## MAJOR PROJECTS

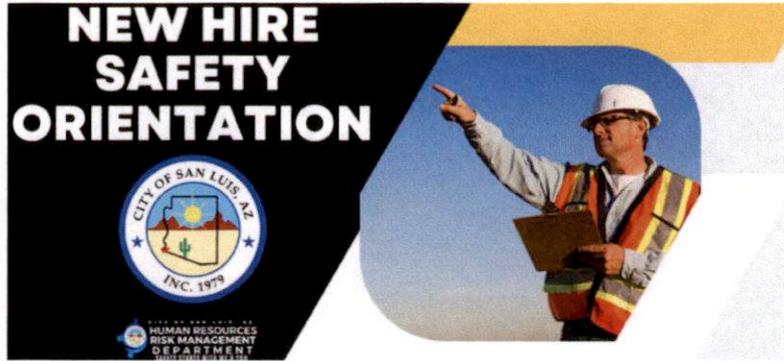
### SAFETY & RISK MANAGEMENT

- **Senior Center Fire Drill**
  - On August 12, 2025, the Risk Management conducted a fire drill at the Senior Center involving key personnel from the Fire Department, Facilities, Senior Center and Safety Teams. Staff were pre-assigned roles such as gas shut-off, evacuation, welfare checks, and head counts. The drill proceeded smoothly with no reported issues. After confirming all attendees were safe, a debriefing was held where some discrepancies were identified. As a result, an unannounced follow-up drill is planned for next month to better assess preparedness and identify any hazards.
- **Forklift & Backhoe training/certification coordination**
  - Risk Management is currently coordinating Forklift and Backhoe certification training for 19 Public Works employees. This includes scheduling and ensuring all necessary documentation and logistics are in place for successful completion.
- **Equipment Rental Insurance Requirements**
  - A review of equipment rental insurance requirements was conducted by Risk Management to verify vendor compliance, assess risk exposure, and update documentation needed.
- **Wrestling Demonstration – Insurance Limit Requirements and Hazard evaluation.**
  - Reviewed a wrestling demonstration contract proposal for the upcoming Asado Fest organized by the Parks & Recreation Department. The review included verification of insurance limits

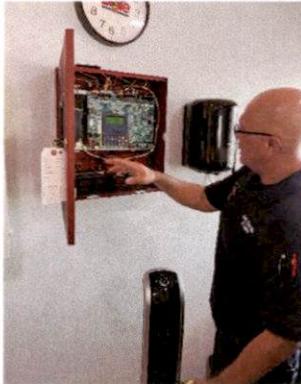
and requirements, as well as a hazard evaluation to ensure appropriate risk controls are in place.

- **Wellness Program Activities - Assessments and Risk Recommendations.**
  - Reviewed and provided input on Wellness Program activities and assessments in coordination with Human Resources. Offered recommendations to align wellness initiatives with organizational goals and to support employee health. Evaluated potential impacts on workers' compensation coverage and related risk considerations.
- **2025 Auction Preparation/Coordination – Safety Inspections**
  - Coordinating preparations for the 2025 City Auction in collaboration with the Facilities and Administration team. This includes inventory planning, logistics, and scheduling site visits to all city buildings for safety inspections and equipment evaluations.
- **2025 ACA Annual Claims Conference Attendance**
  - The Risk Manager assisted the 2025 ACA Annual Claims Conference held in Scottsdale. Participation supported professional development and provided valuable insight into current trends, best practices, and regulatory updates in claims handling and risk management. Attendance at this event enhances the department's ability to stay informed and aligned with industry standards.
- **ProActive Employer Medical Services Account Set Up**
  - Completed the setup of the ProActive Employer Medical Services account to support employer-related medical services. This account will streamline access to pre-employment physicals, drug screenings, and other occupational health services, ultimately improving efficiency in employee onboarding and enhancing workplace health and safety compliance.
- **Annual Respirator Fit Tests – Wastewater Division**
  - Conducted annual respirator fit testings for the Wastewater Division to ensure proper equipment fit, protect employee health, and maintain compliance with OSHA regulations.
- **PPE Evaluation for Solid Waste Division**
  - Risk Management conducted a Personal Protective Equipment evaluation for the Solid Waste Division. Based on the assessment findings and to ensure compliance with OSHA regulations, specific recommendations were provided to enhance employee safety and regulatory adherence.
- **Review/Access the Workers' Compensation benefits for Elected Officials**
  - In collaboration with AMRRP and Legal, Risk Management conducted a review and assessment of workers' compensation benefits for Elected Officials to ensure compliance with applicable regulations and alignment with organizational policies.

# AUGUST NEW HIRE SAFETY ORIENTATIONS



## SENIOR CENTER FIRE DRILL



# AUGUST SAFETY TALK – DEFENSIVE DRIVING

## TIPS FOR DEFENSIVE DRIVING



**Stay Safe**  
Always wear a seatbelt



**Stay Alert at all times**  
Don't text and drive.



**Time Management**  
Obey speed limits and traffic laws



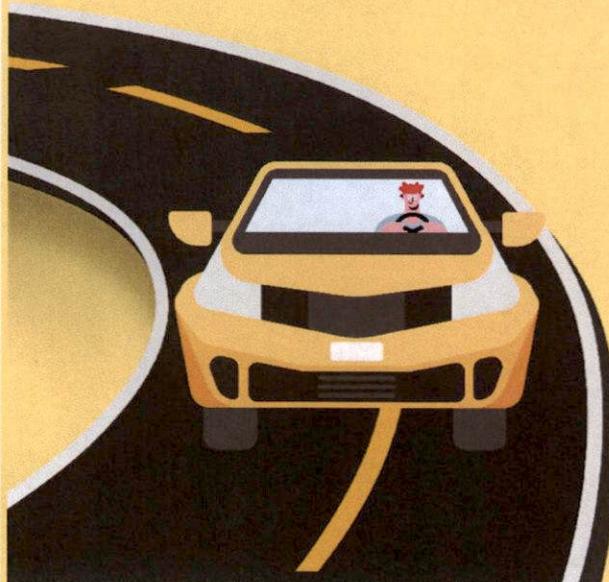
**Keep a Safe Distance**  
Manage the space around your vehicle



**Stay in control**  
Maintain full awareness of other Road users

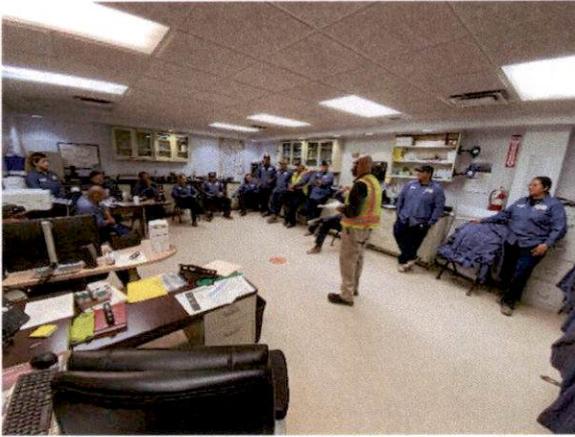


**Effective use of your mirrors**  
Check rear and side mirrors regularly



CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
RISK MANAGEMENT  
DEPARTMENT**  
SAFETY STARTS WITH ME & YOU

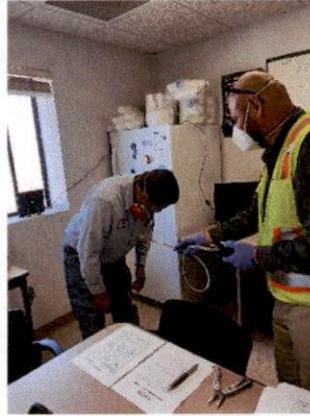
## AUGUST SAFETY TALK – DEFENSIVE DRIVING



## 2025 ICA SEMINAR



## WASTEWATER RESPIRATOR FITTING TEST





# San Luis Municipal Court

## August 2025 Monthly Update

### Events:

- SLMC participated in the City of San Luis Selfie Day
- Judge Figueroa presented for the City of San Luis Management Training to city supervisors

### Court Security Count:

- 1,446 patrons visited the courthouse
- 23 law enforcement checked in
- 11 events where contraband was located

### Meetings:

- Attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- SLMC met with SLPD and the City Prosecutor regarding new procedures for DPS fingerprint reporting

### Revenue:

#### Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 8/1/2025 To Date : 8/31/2025

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Account Num
Agency Name : Agency Not Assigned									
			Sub Total:	\$14287.51		(\$8291.81)		\$5995.70	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$102.98		\$862.40		\$965.38	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$12468.05		\$2408.09		\$14876.14	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$6863.56		\$1431.59		\$8295.15	
Agency Name : STATE OF ARIZONA TREASURER									
			Grand Total:	\$51877.18		\$0.00		\$51877.18	

### Updates:

- New AZ @ Work Intern started

### Trainings:

- Chief Court Clerk and Clerk II attended the ACS training in Phoenix, AZ to work towards completing court supervisor certificate
- Judge Figueroa shadowed Judge Weede while she presided over Yuma County Superior Court Mental Health Court